

The Arc
High Street
Clowne
S43 4JY

To: Chair & Members of the Executive

Friday 21st November 2025

Contact: Alison Bluff
Senior Governance Officer
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Email: alison.bluff@bolsover.gov.uk

Dear Councillor

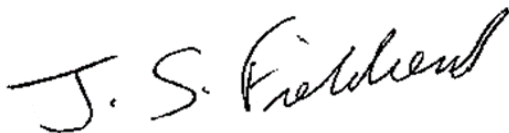
EXECUTIVE

You are hereby summoned to attend a meeting of the Executive of the Bolsover District Council to be held in the Council Chamber, The Arc, Clowne on Monday, 1st December, 2025 at 10:00 hours.

Register of Members' Interests - Members are reminded that a Member must within 28 days of becoming aware of any changes to their Disclosable Pecuniary Interests provide written notification to the Authority's Monitoring Officer.

You will find the contents of the agenda itemised on pages 3 and 4.

Yours faithfully

A handwritten signature in black ink, appearing to read "J. S. Fieldhouse".

Solicitor to the Council & Monitoring Officer

Equalities Statement

Bolsover District Council is committed to equalities as an employer and when delivering the services it provides to all sections of the community.

The Council believes that no person should be treated unfairly and is committed to eliminating all forms of discrimination, advancing equality and fostering good relations between all groups in society.

Access for All statement

You can request this document or information in another format such as large print or **language** or contact us by:

- **Phone:** [01246 242424](tel:01246242424)
- **Email:** enquiries@bolsover.gov.uk
- **BSL Video Call:** A three-way video call with us and a BSL interpreter. It is free to call Bolsover District Council with Sign Solutions, you just need Wi-Fi or mobile data to make the video call, or call into one of our Contact Centres.
- Call with [Relay UK](#) - a free phone service provided by BT for anyone who has difficulty hearing or speaking. It's a way to have a real-time conversation with us by text.
- **Visiting** one of our [offices](#) at Clowne, Bolsover, Shirebrook and South Normanton

EXECUTIVE AGENDA

***Monday 1st December 2025 at 10:00 hours taking place in the Council Chamber,
The Arc, Clowne***

Item No.		Page No.(s)
1.	Apologies For Absence	
2.	Urgent Items of Business To note any urgent items of business which the Chair has consented to being considered under the provisions of Section 100(B) 4(b) of the Local Government Act 1972.	
3.	Declarations of Interest Members should declare the existence and nature of any Disclosable Pecuniary Interest and Non Statutory Interest as defined by the Members' Code of Conduct in respect of: a) any business on the agenda b) any urgent additional items to be considered c) any matters arising out of those items and if appropriate, withdraw from the meeting at the relevant time.	
4.	Minutes To consider the minutes of the last meeting held on 3 rd November 2025	5 - 12
5.	Minutes of an Extraordinary Executive held on 5th November 2025	13 - 16
	<u>NON KEY DECISIONS</u>	
6.	Council Plan Targets Performance Report - July to Sept 2025 (Q2)	17 - 78
7.	Medium Term Financial Plan (MTFP) - Revised Budgets 2025/26	79 - 100
	<u>KEY DECISIONS</u>	
8.	Contract Awards for professional services for Bolsover regeneration projects	101 - 105
9.	Exclusion of the public To move:-	

“That under Section 100(A)(4) of the Local Government Act 1972 (as amended), the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in the stated Part 1 of Schedule 12A of the Act and it is not in the public interest for that to be revealed.” [The category of exempt information is stated after each item].

PART 2 - EXEMPT ITEMS

NON KEY DECISIONS

10. **Request from the Dragonfly Board of Directors regarding consideration of a Reserved Matter under the terms of the Dragonfly Companies Shareholder Agreement.**

EXEMPT PARAGRAPH 3

EXECUTIVE

Minutes of a meeting of the Executive of the Bolsover District Council held in the Council Chamber, The Arc, Clowne, on Monday 3rd November 2025 at 1000 hours.

PRESENT:-

Members:-

Councillor Jane Yates in the Chair

Councillors:- Mary Dooley, Donna Hales (from during Minute No. EX158-25/26), Rob Hiney-Saunders, Clive Moesby, Tom Munro and John Ritchie.

Officers:- Karen Hanson (Chief Executive), Jim Fieldsend (Monitoring Officer), Fiona Herrington (Principal Accountant) (attending on behalf of Theresa Fletcher, Section 151 Officer)), Steve Brunt (Strategic Director of Services), Mark Giles (Assistant Director Streetscene and Enforcement), Victoria Dawson (Assistant Director Housing Management), Chris McKinney (Senior Devolution Lead for Planning Policy, Strategic Growth and Housing), Yousaf Chaudhary (Trainee Planning Policy Officer), and Alison Bluff (Senior Governance Officer).

Also in attendance, observing the meeting, were Junior Cabinet Members Cathy Jeffery and Jeanne Raspin), and Coby Bunyon (Scrutiny Officer).

EX152-25/26.

APOLOGIES

An apology for absence was received on behalf of Councillor Phil Smith.

EX153-25/26.

URGENT ITEMS OF BUSINESS

There were no urgent items of business.

EX154-25/26.

DECLARATIONS OF INTEREST

There were no declarations of interest.

EX155-25/26.

MINUTES – 6th OCTOBER 2025

Moved by Councillor Tom Munro and seconded by Councillor Rob Hiney-Saunders
RESOLVED that the Minutes of an Executive meeting held on 6th October 2025 be approved as a true record.

EX156-25/26.

BOLSOVER TREE AND WOODLAND STRATEGY UPDATE

Executive considered a detailed report, presented by Councillor Rob Hiney-Saunders, Portfolio Holder for Environment, which sought Members' approval for a public consultation on the 'Consultation Draft Bolsover Tree and Woodland Strategy' which was appended to the report.

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As Members were aware, the Council had been delivering the Bolsover Community Woodlands project between 2021 and 2025, with funding received of just under £270,000 which had seen over 25,000 trees planted across more than ten projects throughout the District.

In addition to internal officer and Member engagement, the preparation of the Tree and Woodland Strategy had involved engagement with a number of relevant external stakeholders including the parish and town councils, Derbyshire County Council, Derbyshire Wildlife Trust and National Trust representatives. This had led to the preparation of a consultation draft strategy which sought to set an ambitious strategy that would continue the great work of the Bolsover Community Woodlands project and see further opportunities for tree planting across the District. The contents of the draft strategy were summarised in the report and the strategy had been considered by the Climate Change and Communities Scrutiny Committee at its meeting held on 14th October 2025.

Councillor Hiney-Saunders thanked the Senior Devolution Lead for Planning Policy, Strategic Growth and Housing for the report, and noted that further to the consultation, a report would be presented to a future meeting of Executive for final approval of the Strategy.

In response to a Member's query, the Senior Devolution Lead for Planning Policy, Strategic Growth and Housing, advised that some of the Bolsover Community Woodlands funding would be used for future maintenance of the planted trees.

Moved by Councillor Rob Hiney-Saunders and seconded by Councillor Mary Dooley **RESOLVED** that 1) the contents of the proposed Consultation Draft Bolsover Tree and Woodland Strategy be approved,

2) delegated authority be given to the Assistant Director of Planning and Planning Policy, in consultation with the Portfolio Holder, to agree the final arrangements of the proposed consultation exercise on the 'Consultation Draft Bolsover Tree and Woodland Strategy'.

Reasons for Recommendation

The report updated Members on the preparation of the Bolsover Tree and Woodland Strategy with the recommendation that Members approve the contents of the proposed draft document for the purposes of public consultation.

Alternative Options and Reasons for Rejection

It would be possible to not prepare a Bolsover Tree and Woodland Strategy, although this was a requirement of the Woodland Trust's funding agreement and would need to be reported to them. As a result, this alternative option had been rejected.

EX157-25/26.

RISK MANAGEMENT STRATEGY 2026

Executive considered a detailed report, presented by Councillor Clive Moesby, Portfolio Holder for Resources, which provided an update on the current position regarding risk management arrangements. The report also sought Members approval for the refreshed Risk Management Strategy 2026, which was appended to the report.

EXECUTIVE

The Strategy detailed the work of the Risk Management Group (RMG), which was chaired by the appropriate Cabinet Member and included the Chief Executive, Senior Risk Officer (SRO), Senior Information Risk Officer (SIRO), S151 Officer, senior managers, Internal Audit and Health and Safety. The group provided a comprehensive oversight of risk throughout the Council and oversaw all Council operational and strategic risk registers ensuring they were up to date and accurate whilst offering challenge to the assessment process itself.

The group were also responsible for risk management reporting to stakeholder groups across the Council, including Audit Committee, and supported the production of the Annual Governance Statement. The group lead on the development and review of all risk related policies, plans and strategies across the Council and oversaw and championed the implementation of the Risk Management Strategy and associated action plan. A refreshed action plan was also contained within the Risk Management Strategy 2026.

The Council's Audit Committee had considered the refreshed Risk Management Strategy on 25th September 2025.

Moved by Councillor Clive Moesby and seconded by Councillor Rob Hiney-Saunders **RESOLVED** that the refreshed Risk Management Strategy 2026 be approved.

Reasons for Recommendation

Alongside regular updates on risk management, the Council's Audit Committee considered the refreshed Risk Management Strategy on 25th September 2025. The Risk Management Group provided a comprehensive oversight of risk throughout the organisation.

The Risk Management Group had made significant progress in ensuring that risk was effectively managed within the Council. By leading on the development and review of all risk related policies, plans and strategies across the Council, the RMG provided consistency of approach and alignment of all service areas in relation to risk management.

Alternative Options and Reasons for Rejection

It is good practice for the Council to develop and regularly review its Risk Management Strategy, Strategic Risk Register and associated risk management processes and policies. Given the importance of these arrangements for the overall performance and governance of the Council the alternative of not providing them was rejected.

EX158-25/26.

BUDGET MONITORING QUARTER 2

Executive considered a detailed report, presented by Councillor Clive Moesby, Portfolio Holder for Resources, which provided an update on the financial position of the Council following the 2025/26 Quarter 2 monitoring exercise for the General Fund, the Housing Revenue Account (HRA), Capital Programme and Treasury Management activity.

The Council continued to make payments to Dragonfly Management for the provision of some services (Appendices 1, 2 and 4 to the report), in line with the service level agreement. The Council made a charge to Dragonfly Development for the support services provided to the whole company. Budgets from the already approved Medium-

EXECUTIVE

Term Financial Plan (MTFP) were paid over to Dragonfly Management to allow them to operate and pay for these services. The remainder of the Council's services were shown in the Community Services Directorate if they were outward facing services or in the Corporate Resources Directorate if they were internal support services.

General Fund Revenue Account

The General Fund Revenue Account summary was shown in Appendix 1 to the report. The original budget for 2025/26 showed a contribution from the NNDR Growth Protection Reserve of £0.049m, a deficit in effect. The current budget now showed this to be a transfer to the reserve after adjustments had been made to the business rates figures for the actual 2025/26 NNDR1 return, and the estimated business rates surplus of £2.454m. After the Council tax increase and other small movements were included, the current budget overall was showing a surplus of £0.126m. As savings were identified and secured, they were moved into the relevant cost centres within the main General Fund Directorates. Appendix 2 to the report detailed the net cost of each cost centre within the Directorates.

The overall position at the end of Quarter 2 showed that there was a favourable variance of £2.477m, with most identified variances as a consequence of timing, which was usual for this time in the year. There was no known large budget pressures identified in Quarter 2 reporting, but as part of the revised budget and MTFP, the revenue budget implications of the work required at Pleasley Vale Mills, would be factored in.

Housing Revenue Account (HRA)

The Housing Revenue Account summary for the Quarter 2 of 2025/26 was set out in Appendix 3 to the report. The original budget for 2025/26 showed a balanced budget, the current budget showed this to still be the case. Appendix 4 to the report detailed the net cost of each cost centre within the HRA and gave some details for the larger variances. The information on the HRA services transferred into Dragonfly Management was also provided.

The overall position at the end of Quarter 2 showed that there was an adverse variance of £0.383m. Similarly to the General Fund, most of the identified variances were due to timing. The only significant issue to report regarding the overall position for the HRA at the end of the second quarter was the reduction in dwelling rent income. More properties had been demolished than was anticipated when the income budget was set, resulting in less income billed. However, at 2.93%, the income lost from void properties was not as much as was estimated when compared to the 3% prediction.

Capital Programme

Capital Expenditure

The capital programme summary for the second quarter of 2025/26 was provided in Appendix 5 to the report. In headline terms, the capital programme profiled budget for Quarter 2 was £23.782m and the actual spend, and known commitments totalled £10.511m, which was £13.271m behind the planned spend position. The budget for the capital schemes, which were managed by Dragonfly Management, were paid over monthly in arrears based on the actual amount spent, any commitments for the schemes managed by Dragonfly Management were not included. The main areas to highlight were listed in the report.

EXECUTIVE

Capital Resources

HRA

The Council had sufficient capital resources in place to finance the HRA actual expenditure and commitments at the end of the second quarter.

General Fund

The financing of the General Fund part of the capital programme was in line with the approved financing arrangements.

Treasury Management

The treasury management function covered the borrowing and investment of Council money. This included both the management of the Council's day to day cash balances and the management of its long-term debt. All transactions were conducted in accordance with the Council's approved strategy and the CIPFA Code of Practice. Good treasury management played an important role in the sound financial management of the Council's resources.

The Council approved the 2025/26 Treasury Management Strategy at its meeting in January 2025. Appendix 6 to the report identified the Treasury Management activity undertaken during the Quarter 2 of 2025/26 and demonstrated that this was in line with the plans agreed as part of the strategy. The income received from investments was currently higher than budgeted, due to having higher than predicted cash balances from the Capital Programme underspend, for example. This would be reflected when the budget was reviewed as part of the revised budget process.

A number of Money Market Funds (MMF's) had continued to be used during Quarter 2 for cash that did not have an immediate need for use. MMF's were currently offering better interest rates than banks although the Council was still achieving below bank base rate on its investments even in the MMF's. Careful monitoring of cash balances was being undertaken on a daily basis, and officers were looking to see where investments could be put out for a longer period in order to obtain better rates. A full assessment of this was being done to update the revised budgets.

Following on from a response to a query from Councillor Dooley, the Leader advised that the Strategic Commissioning Board had requested the Head of Business Growth to keep all Members updated on a regular basis regarding progress in relation to the £15m Regeneration Fund projects.

Moved by Councillor Clive Moesby and seconded by Councillor Mary Dooley

RESOLVED that 1) the monitoring position of the General Fund at the end of the Quarter 2 as detailed on Appendix 1 to the report (a net favourable variance of £2.477m against the profiled budget) and the key issues highlighted within the report, be noted,

2) the position on the Housing Revenue Account (HRA), the Capital Programme and Treasury Management at the end of the Quarter 2 (Appendices 2, 3, 4, 5 and 6 to the report), be noted.

Reasons for Recommendation

The report summarised the financial position of the Council following the second quarter's budget monitoring exercise for the General Fund, the Housing Revenue Account, Capital Programme and Treasury Management activity.

EXECUTIVE

The Medium-Term Financial Strategy (MTFS) for 2025/26 – 2028/29 was approved in October 2024. It was the intention of the Section 151 Office to update the strategy on an annual basis for the implications of each finance settlement, to carry forward the assumptions for the new year of the MTFP and present it to Members for approval. However, the uncertainty currently surrounding government funding and the Fair Funding Review 2.0 consultation, meant the Section 151 Officer was not in a position to provide an update to the strategy at this time.

The Section 151 Officer would, therefore, update Members on the government funding implications for the Council and the MTFP, in the MTFP report in January 2026, and would update the MTFS as usual in September and October 2026.

Alternative Options and Reasons for Rejection

The Budget Monitoring report for 2025/26 was primarily a factual report which detailed progress against previously approved budgets. Accordingly, there were no alternative options to consider.

EX159-25/26.

CONTRACT AWARD TO ENABLE DELIVERY WARM HOMES: SOCIAL HOUSING FUND WAVE 3

Executive considered a detailed report presented by Councillor John Ritchie, Portfolio Holder for Growth, which sought Members' approval to award a contract to Phoenix Gas Services Limited to deliver the proposed works under the Warm Homes: Social Housing Fund Wave 3.

The Council submitted a bid to Midlands Net Zero Energy Hub for funding under the Warm Homes: Social Housing Fund Wave 3, to enable energy efficiency works to a number of the Council's properties. A grant of £1.8 million with match funding was applied for which would give a total scheme of £3.6m. The Midlands Net Zero Hub advised the Council that funding requests nationally exceeded the budget, however, the Council was successful and awarded £811,065 in funding.

At its meeting held on 23rd June 2025, Executive agreed to accept the grant funding and match fund from the HRA unallocated Major Repairs Reserves £838,236.00 towards the project. This gave a total of £1.649m to be spent over 3 years.

Following this, Dragonfly Management (Bolsover) Limited began a procurement exercise to identify a suitable contractor to deliver the energy efficiency improvement works under the grant and after evaluating bids received from 29 applicants, the preferred bidder had been identified as Phoenix Gas Services Limited.

Moved by Councillor John Ritchie and seconded by Councillor Rob Hiney-Saunders
RESOLVED that the award of the contract to Phoenix Gas Services Limited to deliver the proposed works under the Warm Homes: Social Housing Fund Wave 3, be approved.

Reasons for Recommendation

There was a requirement currently under the MEES for properties to achieve a minimum of an EPC E in order to be let. It was anticipated that this requirement would increase to a minimum of an EPC C in the new MEES currently out to consultation and that this would be in force by 2030.

EXECUTIVE

The Council had been awarded £811,065 and had previously obtained Executive approval to match fund this for energy efficiency improvement works. The report recommended going ahead with the previously agreed proposal and awarding the contract to Phoenix Gas Services Limited.

Alternative Options and Reasons for Rejection

To take no action - rejected because of the award of £811,065 from Midlands Net Zero Hub (MNZH) and because rescinding the offer of contract at this stage in the tender process would be in breach of Procurement Act 2023.

EX160-25/26.

PURCHASE OF SECTION 106 PROPERTIES FROM WOODALL HOMES LTD, BOLEAPPLETON FARM, SHUTTLEWOOD ROAD, BOLSOVER

Executive considered a detailed report which sought Members' approval to recommend to Council to amend the Capital Programme to include the purchase of 12 properties at Boleappleton Farm, Bolsover, from Woodall Homes Ltd, for affordable rent within the Housing Revenue Account, and to give delegated authority to the Assistant Director Housing Management to agree the purchase subject to funding being available.

Woodall Homes Limited were building 161 properties at Boleappleton Farm, Shuttlewood Road, Bolsover, including 12 affordable 1-bedroom semi-detached houses as a S106 planning condition. The Council had an ambition of adding 200 new homes to its housing stock by a mixture of new development through the housing development programme and by appropriate acquisition. Subject to Council approval, the properties would be added to existing Council stock within the Housing Revenue Account and be funded using Right to Buy Receipts.

Moved by Councillor John Ritchie and seconded by Councillor Rob Hiney-Saunders
RECOMMENDED that Council approve the funding for the purchase of 12 properties at Boleappleton Farm, Bolsover, from Woodall Homes Ltd, for affordable rent within the Housing Revenue Account, and amend the Capital Programme to include the properties,

RESOLVED that subject to Council approval of the financing, the Assistant Director of Housing Management be given delegated powers to approve the purchase of the properties from Woodall Homes Limited.

Reasons for Recommendation

That the proposal offered value for money, met local housing need, and increased the Council's housing stock, therefore, the Council should proceed with the purchase.

Alternative Options and Reasons for Rejection

To not purchase the properties had been rejected as the properties would fulfil a housing need in the area. This housing mix best supported that identified housing need.

EXECUTIVE

EX161-25/26.

MANAGEMENT OF CORPORATE DEBT – WRITE OFF OF OUTSTANDING AMOUNTS

Executive considered a detailed report, presented by Councillor Clive Moesby, Portfolio Holder for Resources, which sought Members' approval to the proposed write-off of debts in respect of Council Tax as detailed in Appendix 1 to the report.

When an amount of arrears became uncollectable it was described as a bad debt. Writing-off amounts which were no longer collectable was an essential part of the debt management process. It ensured that a focus was maintained on those amounts which were collectable, thus maximising overall levels of collection. In all cases where there was a cause to write debt off, every attempt had been made by the Council and agencies working with the Council, to collect the outstanding debt before write-off was proposed.

The Council's Constitution allowed the Director of Finance and Section 151 Officer, after consultation with the relevant Portfolio Holder, to authorise the write-off of bad debts up to an approval limit of £2,500. The report recommended the write-off of a number of individual debts which were above the limit of £2,500.

The table in the report gave a summary of each class of write-off and showed the amounts written off in previous years as a comparison.

Moved by Councillor Clive Moesby and seconded by Councillor Tom Munro
RESOLVED that the amounts included at paragraph 2.1 of the report (£107,767.03) and detailed in Appendix 1 to the report, be written off.

Reasons for Recommendation

Given that all available options to recover the debt had been explored, it was important that the Council recognised the position and approved the write-off of the uncollectable debt.

Alternative Options and Reasons for Rejection

These were outlined in the main body of the report.

The meeting concluded at 1034 hours.

EXTRAORDINARY EXECUTIVE

Minutes of an extraordinary meeting of the Executive of the Bolsover District Council held in the Council Chamber, The Arc, Clowne, on Wednesday 5th November at 1105 hours.

PRESENT:-

Members:-

Councillor Jane Yates in the Chair

Councillors:- Mary Dooley, Donna Hales, Rob Hiney-Saunders, Phil Smith, Clive Moesby, Tom Munro and John Ritchie.

Officers:- Karen Hanson (Chief Executive), Jim Fieldsend (Monitoring Officer), Theresa Fletcher (Section 151 Officer), Steve Brunt (Strategic Director of Services), Sarah Kay (Interim Director Planning, Devolution & Corporate Policy) and Alison Bluff (Senior Governance Officer).

EX162-25/26.

APOLOGIES

There were no apologies for absence.

EX163-25/26.

DECLARATIONS OF INTEREST

There were no declarations of interest.

KEY DECISION

EX164-25/26.

LOCAL GOVERNMENT REORGANISATION PROPOSAL

Executive considered a detailed report, presented by the Leader, which sought Members approval for the submission of the Case for Change for Local Government Reorganisation in Derbyshire to Government and endorsement of formal support for Option A1. The report also sought Members approval for delegated authority to the Chief Executive, in consultation with the Leader, to make any minor amendments to the Case for Change for Local Government Reorganisation in Derbyshire and associated appendices, prior to its submission to Government on or before 28th November 2025.

Following the publication of the English Devolution White Paper on 16th December 2024, all councils in Derbyshire had been invited to submit a proposal in relation to Local Government Reorganisation (LGR).

The report presented to Members, summarised the Case for Change for Derbyshire, which had been developed in collaboration by all eight borough and district councils and Derby City Council, and was due to be submitted to Government on 28th November 2025, subject to Executive approval.

The Case for Change (Appendix A [within Appendix 1]) made the case for two unitary councils on a North/South geography, underpinned by a robust options appraisal and thorough financial analysis.

EXTRAORDINARY EXECUTIVE

At its Extraordinary meeting held on 5th November 2025, Council received a report from the Chief Executive and Leader setting out the Case for Change for Derbyshire. The report (attached at Appendix 1 to the report) summarised the Case for Change, which had been developed in collaboration by all eight borough and district councils and Derby City Council and was due to be submitted to Government on or before 28th November 2025.

Following the Council meeting, and any subsequent recommendations made by Council, Members of the Executive were requested to consider the Case for Change for Derbyshire as presented, and consider which of Options A, A1, B or B1 of the Case for Change to formally endorse as part of the submission to Government on or before 28th November 2025.

The Case for Change put forward an evidence-based case for the most effective local government reorganisation to meet the Government's criteria. This was based upon the formation of a northern unitary authority and a southern unitary authority that split the geographic boundary of Derbyshire.

Building upon the interim proposal, the Council's Case for Change was designed to meet the needs of local communities; the Council was proud to be one Derbyshire but with northern and southern areas that had distinct features, challenges, and opportunities. By establishing two unitary councils, the Council would combine the scale needed to deliver effective and efficient public services and reduce complexity while avoiding a 'one size fits all' model of local government.

The northern and southern unitary model was organised on sensible geographies that enabled housing markets to address local housing needs and enabled place and community-based solutions for critical issues such as homelessness, social care, and education. Functional economic geographies were reflected to drive inclusive economic growth with huge opportunities around tourism, minerals and extraction, railways, advanced manufacturing, aerospace, and clean energy. Engagement during proposal development highlighted real opportunities to build deeper connections with local businesses and support their ambitions for growth on a regional, national, and international stage.

Four possible options had been identified to shape the two new councils which were in accordance with Government criteria. The two options identified within the interim plan submitted to Government in March 2025, were based on whole district building blocks. Option A included Amber Valley in the northern unitary council and Option B included Amber Valley in the southern unitary council. The third Option (A1), which also formed part of the interim plan submission, proposed to split the district of Amber Valley using parish council boundaries between the northern and southern unitary councils. A further variance of the Amber Valley split had also been developed as Option B1.

Based upon the detailed analysis set out in the Case for Change and the accompanying Council report (attached at Appendix 1 to the report), Executive's attention was drawn to the Options Analysis at Section 4.0 and Options Appendix 3 of the Case for Change.

For the Council, the proposed Case for Change would see its district geography join the new northern unitary authority of Derbyshire. A two unitary Council structure would best meet the Government's criteria and provide the most effective solution for local government reorganisation in Derbyshire.

EXTRAORDINARY EXECUTIVE

Through careful consideration of the Options Analysis and Appendices, a unitary council split, established from base Option A but based upon the proposed boundary split of Amber Valley by parish council boundaries set out in Option A1, was the recommended option for Bolsover.

Option A1 continued to demonstrate financial sustainability and delivery of strong public services, however, it was a better fit to the Government's criteria because it built on the strengths of the base proposal Option A, whilst enhancing it further.

The key benefits of this modification included:

- The southern Unitary having less geographic constraint, with Derby City able to grow in all directions, particularly the north-western border.
- A better overall balance of population.
- An almost equal level of GVA (gross value added).
- A more balanced Council tax base.
- More balanced 65+ populations.

Along with the important metrics detailed above, Option A1 also recognised the experience of the people of Amber Valley, taking cognisance of community ties, their functionality, social connection, and integration. This option demonstrated a commitment to reflecting actual social and geographical realities, rather than relying solely on administrative convenience. Areas in southern Amber Valley shared stronger cultural, economic, and infrastructural links with what would become a southern unitary council. This modification helped to ensure that communities remained connected to the areas they naturally gravitated toward, preserving a sense of belonging and shared purpose into the future.

In response to a query from Councillor Rob Hiney-Saunders, the Interim Director Planning, Devolution & Corporate Policy, advised Members that in relation to an ICT implementation plan and phases being worked through, a dedicated ICT workstream was working towards the implementation projects as things moved forward; the Joint Assistant Director ICT was the lead for this workstream and it had been identified that ICT would be one of the biggest financial costs in terms of what would be needed and implemented going forward; the opportunities were there but caution would be needed.

Councillor Clive Moesby stated that he felt that Option A1 was the best fit for the Council and he was pleased for the consideration given to Amber Valley Borough Council as stated at paragraph 2.10 of the report. He thanked officers who had been involved in putting the proposal together for all their effort and hard work.

Councillor John Ritchie noted that vesting day was 1st April 2028, however, it would take around three to four years after this date to get the new Authority in place.

Councillor Phil Smith stated that he appreciated and thanked officers for the quality of work they had put into the proposal which had been carried out in addition to the day job.

The Leader echoed Councillor Smith's words, and she especially thanked the Chief Executive.

Moved by Councillor Jane Yates and seconded by Councillor John Ritchie

EXTRAORDINARY EXECUTIVE

RESOLVED that 1) the submission of the Case for Change for Local Government Reorganisation in Derbyshire to Government, be approved, and formal support for Option A1, be endorsed,

2) delegated authority be given to the Chief Executive, in consultation with the Leader, to make any minor amendments to the Case for Change for Local Government Reorganisation in Derbyshire and associated appendices, prior to its submission to Government on or before 28th November 2025.

Reasons for Recommendation

In line with the Government's criteria, modification to Option A to Option A1 represented the best balance of a council large enough to deliver high quality services and value for money, but small enough to be connected to the place and the needs of the people the council served. The Council would request the Secretary of State to make a modification to Option A involving the proposed boundary changes as shown in Option A1 in the proposal, using the modification powers under the Local Government and Public Involvement in Health Act 2007, as this represented a stronger case for change.

Alternative Options and Reasons for Rejection

Do nothing had not been considered, as the Government had issued a statutory invitation for all councils affected.

All other options outlined within the Case for Change Options Analysis (Options A, B and B1) had been considered in detail, however, Option A1 was considered to be the most beneficial option for the residents and businesses of Bolsover for the reasons set out within the report.

The meeting concluded at 1114 hours.

Bolsover District Council

Meeting of the Executive on 1st December 2025

Council Plan Targets Performance Report – July to Sept 2025 (Q2)

Report of the Portfolio Holder for Corporate Performance & Governance

Classification	This report is Public
Contact Officer	Jess Clayton Major Projects and Programme Manager Cheryl Staples, Corporate Policy and Programme Officer

PURPOSE/SUMMARY OF REPORT

To report the 2025/26 Quarter 2 outturns for Council Plan targets 2024-2028

Out of the 33 targets:

- 20 (61%) targets are on track
- 3 (9%) not on track
- 3 (9%) achieved
- 7 (21%) Q2 update yet to be received (all within Appendix 3, 'Our Economy')

Out of the 54 key performance indicators:

- 37 (68%) indicators have a positive outturn
- 7 (13%) indicators have a negative outturn
- 9 (17%) indicators are within target
- 1 (2%) yet to be completed for Q2

REPORT DETAILS

1. Background

1.1 The attached appendices contain the performance outturn as of 30th Sept 2025.

2. Details of Proposal or Information

2.1 A summary of performance by Council Plan aim is provided below:

2.2 Our Customers – Providing excellent and accessible services

- 8 targets in total – all on track.

Out of the 35 performance indicators:

- 25 (71%) have a positive outturn
- 3 (9%) have a negative outturn
- 6 (17%) are within target
- 1 (3%) is still to be completed re Q2 (RS12)

2.3 **Our Environment – protecting the quality of life for residents and businesses, meeting environmental challenges, and enhancing biodiversity**

- 8 targets in total – 1 achieved, 5 on track, 2 not on track

Out of the 10 performance indicators:

- 6 (60%) have a positive outturn
- 2 (20%) have a negative outturn
- 2 (20%) are within target

2.4 **Our Economy – by driving growth, promoting the district and being business and visitor friendly**

- 7 targets in total – Still to be updated re Q2 (previously 5 on track, 1 extended, 1 not on track).

(no performance indicators)

2.5 **Our Housing – by delivering social and private sector housing growth**

- 10 targets in total - 7 on track, 1 achieved, 1 achieved outside of target date and 1 not on track.

Out of the 9 performance indicators:

- 6 (67%) have a positive outturn
- 1 (11%) is within target
- 2 (22%) have a negative outturn

2.6 **Dragonfly KPIs**

Dragonfly a company wholly owned by the Council significantly contribute to the achievement of the Council Plan. A summary of their performance against their key performance indicators is appended.

3. **Reasons for Recommendation**

- 3.1 This is an information report to keep Members informed of progress against the Council Plan targets noting achievements and any areas of concern.

4 **Alternative Options and Reasons for Rejection**

- 4.1 Not applicable to this report as providing an overview of performance against agreed targets

RECOMMENDATION(S)

That quarterly outturns against the Council Plan 2024-2028 targets be noted.

IMPLICATIONS:

<u>Finance and Risk</u>	Yes ☐	No ☒
Details:		
On behalf of the Section 151 Officer		
<u>Legal (including Data Protection)</u>	Yes ☐	No ☒
Details:		
On behalf of the Solicitor to the Council		
<u>Staffing</u>	Yes ☐	No ☒
Details:		
On behalf of the Head of Paid Service		
<u>Equality and Diversity, and Consultation</u>	Yes ☐	No ☒
Details:		
N/A		
<u>Environment</u>	Yes ☐	No ☒
Details:		
N/A		

DECISION INFORMATION:

☒ Please indicate which threshold applies: Is the decision a Key Decision? A Key Decision is an Executive decision which has a significant impact on two or more wards in the District or which results in income or expenditure to the Council above the following thresholds: Revenue (a) Results in the Council making Revenue Savings of £75,000 or more or (b) Results in the Council incurring Revenue Expenditure of £75,000 or more. Capital (a) Results in the Council making Capital Income of £150,000 or more or (b) Results in the Council incurring Capital Expenditure of £150,000 or more. District Wards Significantly Affected: <i>(to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District)</i> Please state below which wards are affected or tick All if all wards are affected:	Yes ☐ No ☒ (a) ☐ (b) ☐ (a) ☐ (b) ☐ All ☐
Is the decision subject to Call-In? <i>(Only Key Decisions are subject to Call-In)</i> If No, is the call-in period to be waived in respect of the decision(s) proposed within this report? <i>(decisions may only be classified as exempt from call-in with the agreement of the Monitoring Officer)</i> Consultation carried out: <i>(this is any consultation carried out prior to the report being presented for approval)</i> Leader ☐ Deputy Leader ☐ Executive ☐ SLT ☒ Relevant Service Manager ☐ Members ☐ Public ☐ Other ☐	Yes ☐ No ☒ Yes ☐ No ☐ Yes ☒ No ☐

Links to Council Ambition: Customers, Economy, Environment, Housing
All

DOCUMENT INFORMATION:

Appendix No	Title
1	Performance Summary for Our Customers
2	Performance Summary for Our Environment
3	Performance Summary for Our Economy
4	Performance Summary for Our Housing
5	KPI Summary for Dragonfly

Background Papers

(These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Executive, you must provide copies of the background papers).

Appendix 1: Council Plan Targets and Supporting KPI's for 'Our Customers by providing excellent and accessible services'

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Target Status	Usage
On Track	The target is progressing well against the intended outcomes and intended date.
Not on Track	- The target is six months off the intended completion date and the required outcome may not be achieved - To flag annual indicators within a council plan period that may not be met. - To reflect any indicator that does not meet the expected outturn for the reporting period (quarterly).
Achieved	The target has been successfully completed within the target date. Success to be celebrated.
Extended	The date for completion of this target has been formally extended by a Director and/or Members.
Achieved, behind target	The target has been completed but outside the intended target date. Success to be celebrated but reason for late delivery should be acknowledged.
Withdrawn	The target has been recommended for withdrawal and discussed at SLT meeting. Cabinet Member and Deputy Leader need to be informed.
Failed	The target has failed to achieve what it set out to accomplish within the intended target date.

Key Council Target	Status	Q4 January to March 2025 Progress	Target Date
CUS.01 - Develop real time customer satisfaction measurement for our contact centres by March 2026 and explore rolling this out further throughout the plan period	On Track	Q2 July to Sept – 47 completed surveys received, 70% either Very Satisfied or Satisfied with the service from Customer Services via Live Chat or Email contact. Of the 30% who stated very dissatisfied or dissatisfied, or requested feedback , contact has been made to ascertain details with 12 customers to resolve their issue provide additional information or shared with the relevant department to resolve Examples of this: 1. Customer brought to our attention that a link sent to them in the live chat did not work. This was fed back to the customer advisor and the link since has been updated. 2. Due to the response to the survey, we discovered an admin error on a customer's bin order which the refuse department was able to correct, to speed up delivery of customer's bin. The customer was very happy. (If they	Fri-31-Mar-28

		had not responded to the survey, the error may not have been found and their bin delivery may have been delayed further). 2 compliments have been identified and recorded and shared with officers. Q1 Apr to Jun - 48 completed surveys received, 83% either Very Satisfied or Satisfied with service received from Customer Services via Live Chat or Email contact. Of the 17% who stated very dissatisfied or dissatisfied, or requested feedback, contact has been made to ascertain details to resolve their issue, provide additional information or shared with the relevant department to resolve. 7 compliments have been recorded and shared with officers. NB. % value is a rolling total for the 4 quarters a Further development needed for Telephone contact - Text messaging	
CUS.02 - Ensure we achieve a score of 90% or above (Excellent) on all four categories (Content, Accessibility, Marketing and User Experience) for our website using the Silktide software by December 2027	On Track	Q1 – Content – 99%, accessibility – 99%, marketing 99%, user experience – 90% The lower score on user experience is due to the web vitals score dropping 18.5% This includes issues such as low load speed. The main issue is the homepage which is taking an average of 11.1 seconds to load. Q2 – Content – 98%, accessibility – 98%, marketing – 100%, user experience – 85% An overall drop with the most notable being the user experience which has dropped below 90%. Comms will work on this to improve the score and bring it back up to 90%	Fri-31-Dec-27
CUS.03 - Work with stakeholders, regional and local partnerships to deliver shared strategies and priorities and publish an annual progress and evaluation report in respect of cross cutting themes	On Track	Q1 Devolution The Policy team continues to work closely with EMMCA, particularly the Inclusive Growth strand, via Board meetings, working groups and Thematic meetings. Local Policy areas developed over this quarter cover: Enhancing digital transformation and innovation. Supporting improvements in community wellbeing. Supporting economic growth, tourism and job creation. Lead on climate action and ensure transition, supporting residents to be better connected across the region and beyond, creating ways for residents to learn, grow and prosper.	Fri-31-Mar-28

(skills, aspiration, health, and local rail offer)		Q2 Developments continue with EMMCA, particularly on the Inclusive Growth strand, through Board meetings, thematic discussions, and working groups Delivery and monitoring for the UKSPF and Rural Fund (12month extension) continue. The EMIZ Programme continues to be delivered and the Green Skills Hub proposal for Shirebrook Continues with an internal working group overseeing this strand. We ensure both internal and external stakeholders remain engaged through partnerships and active participation in working groups. Rail Partnership Projects update <u>EMCCA's Position on Rail Projects - Robin Hood and Maid Marian Lines</u> • Acknowledgement: EMCCA appreciates the work done so far on the Robin Hood Line extension and Maid Marian Line reopening, including submissions to the Restoring Your Railways Programme. • Funding Context: The £2bn Transport for City Regions award is welcome, but it must support all transport modes, not just rail. Heavy rail investments are especially costly, so EMCCA will seek additional funding sources beyond this award. • Next Steps: EMCCA will launch the first phase of public consultation later this year to shape its emerging Transport Plan. This will help determine regional priorities. • Ongoing Dialogue: EMCCA is committed to continuing discussions to ensure transport investments deliver the greatest benefit for the region. <u>Rail Safety & Try a Train Initiative</u> Robin Hood Line Community Rail Partnership (RHL CRP) delivered rail safety education and a Try a Train experience to 107 students, 12 school staff, and 8 volunteers. The initiative introduced local attractions and active travel, helping young people build confidence in using the train. 31% of students had never been on a train before, and after the day trip, 92% reported feeling more confident about using rail travel.	
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		<u>Rail Trails Collaboration with Walk Wheel Cycle Trust (Sustrans):-</u> RHL CRP is working with Walk Wheel Cycle Trust on the Rail Trails project to promote physical activity. The project will create accessible walking, wheeling, and cycling routes from Robin Hood Line stations, linking communities to attractions, workplaces, and education sites across Bolsover District. <u>Creswell Art – Youth engagement</u> Creswell Primary School will be working with an artist to design a mural for the Elmton Road underpass. A series of creative workshops with students and the artist will take place at the school between 23rd January and 13th March 2026. These sessions will explore Creswell's past, present, and future, inspiring the final artwork. Lloyds Bank Foundation The Council continues to work with the Lloyds Bank Foundation with input from BDC has been working to develop the roles of the Thematic group going forward. BDC continues to support the thematic groups of Bolsover Partnership and Lloyds bank Foundation in this project Bolsover Partnership Support The Policy Officers continue to work with the thematic groups and provide Commissioning support for Locality Fund programmes and any other partnership funding we receive, including UKSPF and partnership underspend.	
CUS.04 - Monitor progress against the Equality Plan and objectives for 2023-2027 and publish information annually	On track	Q2 25/26: Corporate Equalities objectives continue to be met; the following diversity day was marked during the applicable timeframe: -National Hate Crime Awareness Week (NHCAW) ■Kellie continues to support service managers with their Equality Impact Assessments (EIAs) particularly Housing and Customer Services. ■Kellie continues to provide equalities advice to colleagues across the authority relating to corporate equality matters. ■The Council has a new email address (equalities@bolsover.gov.uk) where all Hate Crime incidents and Reasonable Adjustment Requests (RARs) are directed to. Kellie, Kady and Sazzie have access to this email account to ensure business continuity. ■RARs continue to be processed for residents who've requested improved accessibility to the information they receive from the Council.	Wed-31-Mar-27

		■Content for corporate equality training sessions was agreed with HR so that staff can access SkillGate to meet flexible training needs. KB (30/10/25)	
CUS.05 - Explore running a residents' survey to gain resident feedback on place-based services and priorities for improvement	On track	As agreed at the Exec Board 8/9/25, this Target has been extended to March 2028, as it's 'ongoing' KB 30/10/25 The Autumn Citizens' Survey is currently 'live' and out in the field. Topics include: ■Contacting the Council ■Customer Standards ■Complaints ■Communications As at 30/10/25, there have been 21 responses and with the 'In Touch' magazine reaching households across the district this week, we are expecting participation numbers to increase.	Mon-31-Mar-28
CUS.06 - Increase participation in sport, leisure, and social activities, by 3,000 attendances per year, through the delivery of several physical activity interventions (Active Schools, Active Communities, Active Holidays, Active Clubs, Active Interventions and Active Leisure)	On track	For the second quarter of 2025/26 we have attracted the following to activities/interventions:- Active Schools - 3262 Active Clubs - 1 Active Holidays - 3674 Active Interventions - 8071 Active Communities - 2013 Active Leisure (facility based activity) - 92300 Events, Learning & Other activities - 808 Total for Qtr 2 – 110,129; giving a cumulative total for the year of 212,391	Fri-31-Mar-28
CUS.07 - Deliver a health intervention programme which provides 500 adults per year with a personal exercise plan via the exercise referral scheme and aims to retain at least 50%	On track	119 clients were processed through the exercise referral programme during the second quarter of 2025/26 and a total of 81 people continued to exercise after the initial 12-week programme.	Fri-31-Mar-28

into continued exercise after 12 weeks.			
CUS.08 - Improve employee engagement and feedback to enable the Council to develop a fully inclusive People Strategy by March 2026	On Track	Performance note (03/02/25 KD) - target date changed to March 2026 to reflect the milestones within the control sheet. Also confirmed that a new occupational health provider has been secured in Q3 2024/25 ahead of the target date of March 2025. Now that an Employee Survey has been completed, the Council's People Strategy will be developed and LGR can be factored in. Update Q1 25/26 - The first draft has been revised and is back with the Council's Communications service. 2 further policies (Maternity Policy and Harassment and Bullying Policy) have been reviewed and where necessary updated. SLT and Trade Unions have been consulted. Awaiting sign off via Delegated Decision. Update Q1 25/26 - Both Policies have now been approved via Delegated Decision. An additional policy on 'Preventing Sexual Harassment' has been devised and approved at Council following consultation with the Trade Unions at UECC. Update Q2 25/26. People Strategy Draft no.3 is with the Communications Team. It is hoped this will result in the final draft to be consulted on via UECC before Council approval. The 2025 Employee Awards are close to being finalised, with voting having ended on 31/10/25.	Mon-31-Mar-26

Supporting Key Performance Indicators

Status		Usage
	Positive outturn	The outturn is above target or positive (for some targets a positive outturn requires the result to be below the target set).
	Within target	The outturn is within 10% of the target set.
	Negative outturn	The outturn is below target or negative (for some targets exceeding the target results in a negative outturn).

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Customer Services

CSP 01. % Calls answered within 20 seconds

Quarter	Value	Target	Status	Commentary
Q2/25/26	77.00%	75.00%		Q2 July to Sept 18,998 calls recvd and 18,499 calls answered. Calls answered within 20s 77% which is above target of 75%.
Q1/25/26	75.00%	75.00%		
Q4/24/25	79.00%	80.00%		
Q3/24/25	80.00%	80.00%		
Q2/24/25	77.00%	80.00%		

CSP 02. % of Abandoned Calls - Negative Target

Quarter	Value	Target	Status	Commentary - Negative Target
Q2/25/26	2.00%	3.00%		Q2 July to Sept 18,499 calls answered 2% (340) calls abandoned and within target of 3%.
Q1/25/26	2.00%	3.00%		
Q4/24/25	2.00%	3.00%		
Q3/24/25	2.00%	3.00%		
Q2/24/25	2.00%	3.00%		

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CSP 03. Average wait time to not exceed 30 seconds - Negative Target

Quarter	Value	Target	Status	Commentary - Negative Target
Q2/25/26	31	30		Q2 July to Sept average wait time 31 seconds for calls to be answered - just outside target of 30s improvement on previous Q1
Q1/25/26	35	30		
Q4/24/25	30	30		
Q3/24/25	30	30		
Q2/24/25	31	30		

CSP 04. % of emails answered within 8 working days

Quarter	Value	Target	Status	Commentary
Q2/25/26	99.90%	100%		Q2 July to Sept 8270 emails received and 8263 answered within 8 working days (6 out of time , Housing, Legal, planning P&E, Repairs and Streetscene provided responses outside the standard of 8 working days

Q1/25/26	99.70%	100%		
Q4/24/25	99.70%	100%		
Q3/24/25	99.70%	100%		
Q2/24/25	99.50%	100%		

CSP 05. % of Live Chats answered within 20secs

30	Quarter	Value	Target	Status	Commentary
	Q2/25/26	99.00%	90%		Q2 July to Sept 562 chats received and 557 answered, 99% answered within 20s and above target
	Q1/25/26	89.00%	90%		
	Q4/24/25	89.00%	90%		
	Q3/24/25	90.00%	90%		
	Q2/24/25	89.00%	90%		

CSP 06. Face to Face customers seen within 20sec and not kept waiting more than 20 mins (Annual)

Annual	Value	Target	Status	Commentary
24/25	99%	100%		Additional monitoring carried out 13/05/25 99.5% seen within 20mins. Future Face to Face monitoring dates 11.11.25 , 11.05.26 & 09.11.26

CSP 07. % of External Satisfaction (Realtime)

Quarter	Value	Target	Status	Commentary
Q2/25/26	70.00%	85%		Q2 July to Sept 47 completed surveys received 70% either Very Satisfied or Satisfied with service received from Customer Services. Surveys are issued via Live Chat and Email. Of the 30% who stated some form of dissatisfaction, 12 customers requested a follow up or their comments were reviewed, contact has been made and the issue resolved or we connected them to the dept the issue was relating to for them to resolve. In addition, an issue raised via the survey identified an error regarding an admin process, which was highlighted with the dept and was able to rectify rather than escalating further. 2 compliments have been shared with the departments.
Q1/25/26	83.00%	85%		
Q4/24/25	69.00%	85%		
Q3/24/25	75.00%	85%		
Q2/24/25	82.00%	85%		

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CSP 08. % Calls answered within 20secs (Corporate) – REMOVED 4.2025

CSP 09. % of Abandoned Calls (Corporate) - REMOVED 4.2025

CSP 10. % Stage 1 Complaints answered within 10 working days

Quarter	Value	Target	Status	Commentary
Q2/25/26	100.00%	100%		Q2 Jul – Sep: 76 Stage 1 complaints received. 100% answered within 10 working days average working day response 5 days. The majority of complaints received were for Street Scene (35), Housing (12) and Revenues (10). Themes included: missed bin collections, lack of communication, disagreement with the action taken and conduct. 1 complaint withdrawn as not wishing to pursue complaint.
Q1/25/26	97.00%	100%		
Q4/24/25	100.00%	100%		
Q3/24/25	100.00%	100%		
Q2/24/25	98.00%	100%		

CSP 11. % Stage 2 Complaints answered within 20 working days

Quarter	Value	Target	Status	Commentary
Q2/25/26	100%	100%		Q2 Jul – Sep: 11 Stage 2 complaints received. 100% answered within 20 working days, average working day to respond 15 working days . Housing received the majority (3) complaints escalated from stage 1. No themes could be identified from the small amount of data.
Q1/25/26	100%	100%		Q1 Apr-Jun - 7 Stage 2 complaints received, 7 answered within 20 working days - average working day response time is 16 days. Housing received the majority of complaints escalated from stage 1 and the main theme was officer conduct
Q4/24/25	94%	100%		% corrected 23.5.25 – previously recorded as 99% in error.
Q3/24/25	100%	100%		
Q2/24/25	100%	100%		

CSP 12. % of all stage complaints acknowledged within 5 working days

Quarter	Value	Target	Status	Commentary
Q2/25/26	100%	100%		All stage 1 and stage 2 complaints acknowledged within timescale
Q1/25/26	100%	100%		
Q4/24/25	97%	100%		
Q3/24/25	99%	100%		
Q2/24/25	96%	100%		

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Financial Services**FIN 01. % Sundry Debtors arrears collected (Quarterly)**

Quarter	Value	Target	Status	Commentary
Q2/25/26	80.1%	80%		Target met. The finance and revenues teams have been working hard to implement positive changes and work with departments to improve the debt recovery processes which can now be seen in the results for Q2.
Q1/25/26	63.2%	75%		
Q4/24/25	75.4%	90%		
Q3/24/25	70.2%	85%		
Q2/24/25	64.4%	85%		

FIN 02 - % Invoices paid within 30 days (Quarterly)

Quarter	Value	Target	Status	Commentary
Q2/25/26	99.40%	98%		1552 invoices, of which 1542 paid within 30 days
Q1/25/26	99.70%	98%		

Q4/24/25	99.30%	98%		
Q3/24/25	99.90%	98%		
Q2/24/25	99.57%	98%		

Human Resources

HR01 Days sickness per full time employee

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Quarter	Value	MAX CAP	Status	Commentary
Q4/25/26		2.1		
Q3/25/26		2.1		
Q2/25/26	3.1	2.1		The overall average days lost due to sickness in Quarter 2 was 3.11 days, this is the highest Quarter 2 over the last three years. Long term sickness cases have contributed to the escalation of the absence figures (accounting for 75% of sickness) in this Quarter. EMCCA are currently conducting a benchmarking exercise, which will enable BDC to compare their figures with the other Districts. Deadline for responses is 14 th Nov, so an update on this should be available in Q3.
Q1/25/26	2.8	2.1		
Q4/24/25	2.80	2.1		
Q3/24/25	2.09	2.1		
Q2/24/25	2.35	2.1		

ICT

IT 01/11 - Incidents and service requests resolved within target time (quarterly)

Quarter	Value	Target	Status	Commentary
Q2/25/26	90.20%	80%		
Q1/25/26	89.70%	80%		
Q4/24/25	89.70%	80%		

Q3/24/25	84.00%	80%		
Q2/24/25	90.00%	80%		

IT 02/11 - Incidents and service requests fixed at first point of contact (quarterly)

Quarter	Value	Target	Status	Commentary
Q2/25/26	63.20%	40%		
Q1/25/26	57.00%	40%		
Q4/24/25	57.00%	40%		
Q3/24/25	50.00%	40%		
Q2/24/25	56.00%	40%		

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Leisure

01. Deliver a health intervention programme which provides 500 adults per year with a personal exercise plan via the exercise referral scheme (quarterly)

Quarter	Value	Target	Status	Commentary
Q2/25/26	119	125		below quarterly target but still ahead at cumulative 6m figure (281 vs 250)
Q1/25/26	162	125		
Q4/24/25	92	125		but ahead of the yearly target
Q3/24/25	184	125		
Q2/24/25	179	125		

02. Retain at least 50% of health referral clients into continued exercise after 12 weeks.

Quarter	Value	Target	Status	Commentary
Q2/25/26	81	63		
Q1/25/26	104	63		

Q4/24/25	126	63		
Q3/24/25	113	63		
Q2/24/25	141	63		

Information & Engagement

CP 02 - % of SARS administered within one calendar month (Annual)

Quarter	Value	Target	Status	Commentary
24/25	96%	90%		103 data protection requests were received and 4 were late for 2024-25.

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CSI 19 % FOI/EIR requests responded to in 20 working days (Quarterly)

Quarter	Value	Target	Status	Commentary
Q2/25/26	100.00%	95%		Out of 213 FOIs and 56 EIRs received, none were late.
Q1/25/26	98.85%	95%		
Q4/24/25	98.00%	95%		
Q3/24/25	93.20%	95%		
Q2/24/25	84.30%	95%		

Planning

PLA 01. Determining 'Discharge of Condition' applications within national target deadlines

Quarter	Value	Target	Status	Commentary
Q2/25/26	100.00%	80%		Q2 - 25 applications determined. All within stat. time period.

Q1/25/26	82.00%	80%		
Q4/24/25	93.00%	80%		
Q3/24/25	100.00%	80%		
Q2/24/25	86.00%	80%		

PLA 157a Determining "Major" applications within target deadlines (Quarterly)

Quarter	Value	Target	Status	Commentary
Q2/25/26	100.00%	70%		Q2 - 3 application determined, all within agreed extension of time periods.
Q1/25/26	100.00%	70%		
Q4/24/25	100.00%	70%		
Q3/24/25	100.00%	70%		
Q2/24/25	100.00%	70%		

PLA 157b Determining "Minor" applications within target deadlines (Quarterly)

Quarter	Value	Target	Status	Commentary
Q2/25/26	100.00%	80%		Q2 - 17 applications determined. All within stat. time period or agreed extension of time period. 41% determined within 8 weeks (statutory time period).
Q1/25/26	100.00%	80%		
Q4/24/25	100.00%	80%		
Q3/24/25	100.00%	80%		
Q2/24/25	100.00%	80%		

PLA 157c Determining "Other" applications within target deadlines (Quarterly)

Quarter	Value	Target	Status	Commentary
Q2/25/26	100%	80%		Q1 - 59 applications determined. All within agreed stat time period, or agreed extension of time period. 76% determined within 8 weeks (statutory time period).
Q1/25/26	100%	80%		
Q4/24/25	97%	80%		
Q3/24/25	100%	80%		
Q2/24/25	100%	80%		

Revenues & Benefits

RS 01 % Council Tax arrears collected (Quarterly) (profiled target)

Quarter	Value	Target	Status	Commentary
Q2/25/26	16.45%	15.00%		
Q1/25/26	9.22%	8.00%		
Q4/24/25	26.60%	27.00%		
Q3/24/25	17.80%	20.00%		
Q2/24/25	13.70%	15.00%		

RS 02 % NNDR arrears collected (Quarterly) (profiled target)

Quarter	Value	Target	Status	Commentary
Q2/25/26	47.10%	30.00%		
Q1/25/26	37.99%	20.00%		
Q4/24/25	59.80%	65.00%		
Q3/24/25	5.00%	40.00%		

Q2/24/25	31.90%	30.00%		
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RS 03 % Council Tax Collected (Quarterly)

Quarter	Value	Target	Status	Commentary
Q2/25/26	95.93%	96.50%		whilst target not met there has been a slight improvement on % collected in Q2 24/25.
Q1/25/26	96.61%	96.50%		
Q4/24/25	96.97%	96.50%		
Q3/24/25	94.89%	96.50%		
Q2/24/25	95.82%	96.50%		

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RS 04 % Non-domestic Rates Collected (Quarterly)

Quarter	Value	Target	Status	Commentary
Q2/25/26	93.06%	98.50%		Impacted in part by final payments of Q2 not being received on several large accounts until after the Q2 period.
Q1/25/26	96.98%	98.50%		
Q4/24/25	98.15%	98.50%		
Q3/24/25	89.22%	98.50%		
Q2/24/25	96.03%	98.50%		

RS 05 Benefit overpayments as a % of benefit awarded (Quarterly) - Negative Target

Quarter	Value	CAP	Status	Commentary - Negative Target
Q2/25/26	5.08%	8.00%		
Q1/25/26	4.14%	8.00%		
Q4/24/25	4.50%	8.00%		
Q3/24/25	3.19%	8.00%		

Q2/24/25	3.18%	8.00%		
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RS06 % Recovery of overpayments excluding from ongoing HB (Quarterly)

Quarter	Value	Target	Status	Commentary
Q2/25/26	39.06%	20.00%		
Q1/25/26	59.33%	20.00%		
Q4/24/25	36.65%	20.00%		
Q3/24/25	32.62%	20.00%		
Q2/24/25	52.34%	20.00%		

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RS 07 % Telephone Abandonment: Revenues (Quarterly) - Negative Target

Quarter	Value	CAP	Status	Commentary - Negative Target
Q2/25/26	1.71%	8%		
Q1/25/26	5.22%	8%		
Q4/24/25	1.50%	8%		
Q3/24/25	2.00%	8%		
Q2/24/25	1.90%	8%		

RS 08 % Calls answered within 20 seconds: Revenues (Quarterly)

Quarter	Value	Target	Status	Commentary
Q2/25/26	87.96%	70.00%		
Q1/25/26	78.31%	70.00%		
Q4/24/25	87.50%	70.00%		
Q3/24/25	92.00%	70.00%		
Q2/24/25	87.20%	70.00%		

RS 09 % Telephone Abandonment : Benefits - Negative Target

Quarter	Value	CAP	Status	Commentary - Negative Target
Q2/25/26	0.78%	3.0%		
Q1/25/26	1.22%	3.0%		
Q4/24/25	0.90%	3.0%		
Q3/24/25	1.20%	3.0%		
Q2/24/25	1.00%	3.0%		

41 RS 10 % Calls answered within 20 seconds: Benefits (Quarterly)

Quarter	Value	Target	Status	Commentary
Q2/25/26	90.13%	80.0%		
Q1/25/26	90.89%	80.0%		
Q4/24/25	94.50%	80.0%		
Q3/24/25	95.60%	80.0%		
Q2/24/25	94.40%	80.0%		

RS 11 % HB overpayment arrears collected

Quarter	Value	Target	Status	Commentary
Q2/25/26	6.04%	7.50%		Target not met. Staff resources allocated to other Revenues & Sundry Debt Recovery work.
Q1/25/26	3.19%	5.00%		
Q4/24/25	15.00%	15.00%		
Q3/24/25	11.20%	10.00%		
Q2/24/25	8.90%	7.50%		

RS 12 - Time taken to process Housing Benefit/Council Tax Benefit new claims and change events (days - 1/4ly)

Quarter	Value	CAP	Status	Commentary - Negative Target
Q2/25/26	0	10		Data will not be available until the end of October 25
Q1/25/26	4.41	10		
Q4/24/25	3.65	10		
Q3/24/25	4.9	10		
Q2/24/25	5.8	10		

Appendix 2: Council Plan Targets and Supporting KPI's for Our Environment 'by protecting the quality of life for residents and businesses, meeting environmental challenges, and enhancing biodiversity'

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Target Status	Usage
On Track	The target is progressing well against the intended outcomes and intended date.
Not on Track	- The target is six months off the intended completion date and the required outcome may not be achieved - To flag annual indicators within a council plan period that may not be met. - To reflect any indicator that does not meet the expected outturn for the reporting period (quarterly).
Achieved	The target has been successfully completed within the target date. Success to be celebrated.
Extended	The date for completion of this target has been formally extended by a Director and/or Members.
Achieved, behind target	The target has been completed but outside the intended target date. Success to be celebrated but reason for late delivery should be acknowledged.
Withdrawn	The target has been recommended for withdrawal and discussed at SLT meeting. Cabinet Member and Deputy Leader need to be informed.
Failed	The target has failed to achieve what it set out to accomplish within the intended target date.

Key Council Target	Status	Progress	Target Date
ENV.01 - Update the Carbon Reduction plan to deliver Net Zero 2050	On Track	<u>Q1 2025 – 2026 (Update 20250801)</u> This is ongoing. The Climate Service has undergone an internal BDC Audit with a number of recommendations, including the development of a Carbon Plan. The Climate Change Officer is working with Audit to develop a framework of delivery. The updated Carbon plan will follow the nine recommendations of the Climate Change and Communities Scrutiny Committee.	Fri-31-Mar-28

		<u>Q2 2025-2026 (Update 20251015) - Richard Winter</u> Following Internal Audit recommendations and report to Climate Change and Communities Scrutiny Committee (CC&CSC), the following actions are being undertaken:- 1. While a new carbon plan is being developed Bolsover District Council will follow the nine recommendations outlined by the Climate Change and Communities Scrutiny Committee. 2. A new BDC Climate Resilience Group will be established to lead on Internal Climate Change Activity. The BDC Climate Resilience Group will manage and be accountable for the development and management of a new Carbon Reduction Plan. 3. Updates will be provided to CC&CSC in early 2026	
ENV.02 - Increase the combined recycling and composting rate to meet government's 65% target by 2035.	Achieved	1. Review domestic household customer recycling service requirements to meet government's 'Simpler Recycling' collection core-material set by 31st March 2026. Q3 Update (9.1.25) the Council's kerbside (burgundy bin) recycling collection service meets the Simpler Recycling core material set requirements. <u>Item 1 is now complete.</u> 2. Review commercial waste customer recycling service requirements to meet governments 'Simpler Recycling' collection core-material set by 31st March 2025. Q4 Update (25.3.25) the Council's commercial waste collection rates have been reviewed to meet Simpler Recycling collections and inform of charges throughout the 2025\26 period. <u>Item 2 action is now complete.</u>	Sat-31-Mar-35

		3. Procure replacement kerbside recycling (burgundy bin) collection vehicles to meet government's 'Simpler Recycling' requirements. 31.1.24. Q3 Update (9.1.25) Vehicles delivered early December 2024 and now deployed within service delivery operations. <u>Item 3 is now complete.</u> 4. Extend commercial waste customer recycling service to meet all relevant customer's 'Simpler Recycling' collection requirements by 31st March 2025. 31.3.25. Q4 Update (25.3.25) the Council's commercial waste collection rates have been reviewed to meet Simpler Recycling collections and inform of charges throughout the 2025\26 period. <u>Item 4 is now complete.</u> 5. Review recycling service customer educational information sources and platforms to increase recycling awareness and participation on an ongoing basis throughout period of the Service Plan period. Q1 Update (30.6.25) Article placed in July 2025 edition of InTouch reminding resident to place correct waste types in the correct coloured bin as contamination levels remained between 15% and 16% with associated disposal costing the Council £150,000 (approx.) per annum. 6. Review domestic household customer recycling service delivery costs arising from notification of EPR	
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		(Extended Producer Responsibility) payments coming into effect from 1st April 2026. Q4 Update (25.3.25) Cost of recycling collections are now predominantly met by EPR payments received from the Government's Simpler Recycling Scheme Administrator. Future payments may vary to reflect changes in the Council's recyclable waste stream volumes; in particular, arising from DRS (Deposit & Return Scheme) removing items such as drinks containers from kerbside collections; at which point, the Council may have need to review its collection systems following introduction of DRS October 2027. Item 6 is complete in the interim period of kerbside recycling collection scheme being reviewed	
ENV.03 - Implement Government Waste Consistency requirements for commercial waste by ending March 2025	Withdrawn	Actions for ENV.03 are reported under ENV.02 due to duplication arising from both targets.	Mon-31-Mar-25
ENV.04 - Introduce separate weekly collection of food waste by ending March 2026.	On Track	1. Report to Council seeking approval to establish capital budget to meet procurement of food waste collection vehicles and kerbside caddy containers for all District households. Council approval granted 22nd May 2024. Q1 Update (June24) capital funding secured. Item 1 is complete. 2. Undertake procurement (subject to Council approval) of food waste collection vehicles and kerbside caddy contains, seeking delivery by November 2025.	Mon-31-Mar-25

		Q2 Update (15.10.25) Food Waste collection vehicles to be delivered mid November onwards. Report submitted to Exec/Council for the additional requirements of Food Waste such as recruitment of staff and this has now been agreed to recruit appropriate staff for bin deliveries followed by further staff for the rounds once understanding of the Government funding has been established late December 25. Item 2 is complete 3. Review commercial waste customer collection arrangement to undertake separate collection of food waste from businesses from 1st April 2025; in particular, businesses which are not Micro-Enterprises, which by definition of the Financial Conduct Authority (FSA) (i) employ fewer than 10 persons and (b) have a turnover or annual balance sheet not exceeding €2 million (£1.71million). Q4 24/25 Update (25.3.25) the Council's commercial waste collection rates have been reviewed and now include rates for food waste collection from 1.4.25. Item 3 is complete 4. Serve notice on North East Derbyshire District Council in the cessation of their use of Bolsover District Council's Riverside Depot for the parking and operation of their Southern waste collection and street cleansing vehicles by not later than November 2025, to ensure capacity is available to meet Bolsover's increased vehicle (food waste) fleet requirements.	
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		Q4 24/25 Update (25.3.25) Notice issued to NEDDC 21st August 2024 to exit Riverside Depot by November 2025. Q1 25/26 Update (30.6.25) NEDDC submitted application to the Traffic Commissioner Office (TCO) to establish a new operating centre within their District boundary in anticipation of exiting Bolsover's Riverside Depot from November 2025. Q2 Update (15.10.2025) NEDDC are on target to move their HGV fleet from Riverside Depot in November 2025 to Mill Lane. 5. Submit a major change to the Traffic Commissioner's Office to increase the number of large goods vehicles contained in Bolsover District Council's fleet operator license, in anticipation of 7 new food waste collection vehicles. Application to Traffic Commissioner to be submitted by ending 31st March 2025. . Q2 Update (15.10.25) Application outcome has been determined and accepted, new Operator Licence provided by the Traffic Commissioner for 35 vehicles. Item 5 is complete 6. Commence separate collection of food waste from businesses which are not Micro-Enterprises. Update as per item 3 update arising from duplication of both target actions. Q1 Update (30.6.25) these will be incorporated within wider food waste collection arrangements from 1st April 2026. 7. Prepare a communication plan to promote introduction of separate weekly food waste collection to all District households from 1st April 2026.	
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		Q2 Update (15.10.25) Communications are preparing food waste communication methods with plans to start promotions during QTR4 prior to introduction in April 2026 8. Report to Council seeking approval to establish revenue budget to meet the ongoing operational cost of undertaking separate weekly food waste collections from 1st April 2026 to all District households. To be undertaken following Government informing the Council of its new burdens revenue funding award. Q4 Update (25.3.25) The Council has received Defra New Burdens Revenue funding to support delivery of food waste bins and project management arrangements. However, New Burdens Revenue funding to support future ongoing delivery of weekly food waste collections is now anticipated mid-point 2025. Q1 Update (30.6.25) awaiting Defra confirmation of New Burdens Revenue funding to support ongoing delivery of weekly food waste collections and influence report to Council to establish service budget and increase to Waste Services Team staffing establishment to employ new collection staff. Q2 Update (15.10.25) Still awaiting Defra's confirmation of New Burdens Funding, this is likely to be included in the Council's Mid Term Financial Settlement which will be announced late December. Report to Council has been presented and agreed to recruit 10 staff with current funding with the rest of the staff to be recruited once the funding has been agreed. Delegated decision authorised for Head of Paid Service in conjunction with Portfolio Holder to agree recruitment of additional staff once funding is known.	
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		9. Delivery of kerbside caddies to all District households between November 2025 and March 2026, utilising in-house waste services staff during winter suspension of green bin collections in anticipation of commencing separate weekly food waste collections from 1st April 2026. Anticipated delivery January, February and March 2026. Q2 Update (15.10.25) Delivery of food waste caddy/bins to be undertaken early 2026 in anticipation of a 1st April 20226 service commencement date. Plan to recruit staff to carry out the deliveries is currently in progress with adverts being created. 10. Commence separate weekly collection of from all District households. Update - Commencement will be arising from delivery of actions 1 to 9.	
ENV.05 - Carry out 155 targeted proactive littering dog fouling patrols per year	Not on track	Q2 25/26 - 29 out of the targeted 39 proactive patrols were carried out. The Team is currently carrying one vacant post and one of the team is also carrying out animal licensing duties as well as undertaking a Team Leader course, all of which have impacted on time available to carry out the proactive patrols. Q1 25/26 - 26 out of the targeted 39 proactive patrols were carried out. Whilst this is slightly less than the anticipated target we will endeavour to pick this up during the next quarter. Work has concentrated on prosecutions and issuing of FPNs and the team continues to prioritise investigating incidents where offences have been witnessed and evidenced.	Fri-31-Mar-28

ENV.06 - Reduce fly-tipping incidents per 1,000 people in Bolsover District over the plan period	Not on track	Q2 25/26 - The Q2 output for 2025/2026 was 4.41 which is higher compared to Q2 of last year (3.53). The Environmental Health Enforcement Team investigated 22 fly tipping cases during Q2 where it was reported that evidence may be available. Of these, three were suitable to take forward and resulted in fixed penalty notices being issued, which have been paid (total of £1,000). Another fixed penalty notice has been issued as the result of a proactive patrol, which has not been paid and a case file is currently being prepared for court. Signage is still not in place at hot spot areas but has been discussed with Streetscene and installation is expected shortly. Q1 25/26- The Q1 output for 2025/2026 was 3.02 which is a reduction in numbers of fly tipping of 46 and a reduction when compared to Q1 of the previous year (3.58) Aug (Q1 25/26) Work continues regarding investigation of issues signposted to the EH service from Street Scene. Hot spot areas have been identified by Environmental Health however the signage is still yet to be put up by Street Scene, pending the review by Scrutiny and collaboration with the newly formed Enforcement Team.	Fri-31-Mar-28
ENV.07 - Achieve minimum quality standards of 60% for green spaces	On track	Additional contributions are being sought for biodiversity enhancements (biodiversity net gain / BNG) from new developments, either as enhancements (minimum 10%) provided by the developer within or close to the development or as financial contributions. This is being managed by Planning, although Leisure Services may have suitable sites for biodiversity enhancements. There is also the potential for income generation through the sale of BNG units to developers. Colleagues in planning are currently working through an audit of all of the green spaces across the district.	Fri-31-Mar-28

		A recent audit of play areas carried out in 2024 shows that of 74 play areas across the district 51 (69%) exceed the minimum quality standard, with an average score of 69%. Q2 2025: Planning are continuing to carry out audits of green spaces across the district. Existing s106 contributions are being invested in enhancements / improvements to green spaces, with a programme of works at Houfton Road Recreation Ground, Bolsover currently being prepared for implementation in 2026. Other sites (green spaces and play areas) where s106 contributions have been received will be redeveloped over the next few years. Further s106 contributions for green space enhancement / improvement will be requested as and when opportunities arise.	
ENV.08 - Annually monitor the condition of Local Wildlife Sites	On Track	Q2: DWT work ongoing and site surveys for several sites underway.	Sun-31-Jan-21
ENV.09 - Support developers and local organisations to deliver Biodiversity Net Gain across our urban and rural environments, realising future opportunities that support and deliver our Local Nature Recovery action plan.	On Track	Q2 25/26: Ongoing through the statutory decision-making planning process. Monthly reports now being collated of habitat units affected by planning decisions, to facilitate environmental monitoring responsibilities. Q1 25/26 - Work continues to secure BNG delivery through decision-making. A new Apprentice Planner is joining the Planning Policy team in Sep 2025, whose role will capture environmental monitoring responsibilities now that BNG is embedded in the planning process.	Fri-31-Mar-28

Supporting Key Performance Indicators

Target Status		Usage
	Positive outturn	The outturn is above target or positive (for some targets a positive outturn requires the result to be below the target set).
	Within target	The outturn is within 10% of the target set. Indicator owner and lead officers
	Negative outturn	The outturn is below target or negative (for some targets exceeding the target results in a negative outturn).

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EH 01 Percentage of EH service requests resolved within the reporting period that were resolved within set target time

Quarter	Value	Target	Status	Commentary
Q2/25/26	92.00%	90%		Target achieved. Of the 1087 service requests closed during the quarter, 1001 (92%) were resolved within the target time
Q1/25/26	92.00%	90%		
Q4/24/25	91.00%	90%		
Q3/24/25	90.00%	90%		
Q2/24/25	87.00%	90%		

EH 02 Percentage of planned food premises inspections carried out against programme (High Risk Cat A, B, C's)

Quarter	Value	Target	Status	Commentary
Q2/25/26	95%	100%		Of the 42 A-C rated premises due an inspection, 2 are currently awaiting inspection and expected to be picked up in Q3. Both were due mid September so still within their 28 day period.
Q1/25/26	100%	100%		
Q4/24/25	100%	100%		
Q3/24/25	100%	100%		
Q2/24/25	100%	100%		

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EH 03 Percentage of planned Local Auth Pollution Prevention Control (LA-PPC) inspections carried out against programme (EH07)

Quarter	Value	Target	Status	Commentary
Q2/25/26	0%	100%		The Environmental Protection team have had to prioritise new residential construction taking place over the summer and responding to dust complaints, the inspection work is expected to be picked up in Q3. Overall 17 inspections are due during the year, 3 of which were due in the first 6 months.
Q1/25/26	0%	100%		1 had a target date within this quarter but has been put back into quarter 2 due to maternity leave
Q4/24/25	100%	100%		
Q3/24/25	100%	100%		

EH 04 Percentage of planned Animal Licensing inspections carried out against programme

Quarter	Value	Target	Status	Commentary
Q2/25/26	100%	100%		Both inspections due were carried out within target date
Q1/25/26	100%	100%		
Q4/24/25	100%	100%		
Q3/24/25	100%	100%		
Q2/24/25	100%	100%		

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EH 05 Number of targeted proactive littering/dog fouling patrols carried out

Quarter	Value	Target	Status	Commentary
Q2/25/26	29	39		29 out of the targeted 39 proactive patrols were carried out. The Team is currently carrying one vacant post and one of the team is also carrying out animal licensing duties as well as undertaking a Team Leader course, all of which have impacted on time available to carry out the proactive patrols.
Q1/25/26	26	39		The team continues to focus on dealing with reactive service requests from the public and investigation of those where offences have been witnessed and evidenced.
Q4/24/25	2	38		
Q3/24/25	17	39		
Q2/24/25	15	39		

EH 06 Number of proactive community patrols or events focussing on litter, waste and dog fouling

Quarter	Value	Target - Annual	Status	Commentary
Q2/25/26	1	4		Although just 1 was carried out this quarter, due to additional ones carried out in Q1, 7 out of 7 planned for the first 6 months have been carried out
Q1/25/26	6	3		
Q4/24/25	9	4		
Q3/24/25	0	4		
Q2/24/25	1	4		

Streetscene

SS 01 Remove 95% of hazardous Fly Tipping within 24 hours of being reported (Quarterly)

Quarter	Value	Target	Status	Commentary
Q4/25/26	0%	95%		
Q3/25/26	0%	95%		
Q2/25/26	100%	95%		5 incidents of hazardous fly tips experienced within this period which would have had need to be cleared within the 24hour (1 day) target.
Q1/25/26	100%	95%		
Q4/24/25	100%	95%		
Q3/24/25	80%	95%		
Q2/24/25	100%	95%		

SS 02 Remove 95% of non-hazardous Fly Tipping within 5 working days of being reported (Quarterly)

Quarter	Value	Target	Status	Commentary
Q2/25/26	93%	95%		355 incidents of non-hazardous fly tips experienced within this period of which 93% were cleared within the 5 day target. Important to note that the performance is still exceptional given the number of reports in this quarter is 100 higher than the same quarter last year. In addition, there have been staffing issues over the past few months.
Q1/25/26	98%	95%		
Q4/24/25	94%	95%		
Q3/24/25	94%	95%		
Q2/24/25	95%	95%		

SS 03 Undertake Local Environmental Quality Surveys Detritus (Quarterly)

Quarter	Value	CAP	Status	Commentary
Q2/25/26	11%	12%		Streets and relevant land surveyed for detritus within this period, as measured by the LEQS (Local Environmental Quality Survey) methodology, found that 11% fell below category B standards and within the Council's (12%) target standard.
Q1/25/26	10%	12%		
Q4/24/25	5%	12%		
Q3/24/25	9%	12%		
Q2/24/25	7%	12%		

SS 04 Undertake Local Environmental Quality Surveys Weeds (Quarterly)

Quarter	Value	CAP	Status	Commentary
Q2/25/26	6%	14%		Streets and relevant land surveyed for weed growth within this period, as measured by the LEQS (Local Environmental Quality Survey) methodology, found that 6% fell below category B standards and within the Council's (14%) target standard.
Q1/25/26	4%	14%		
Q4/24/25	9%	14%		
Q3/24/25	6%	14%		
Q2/24/25	5%	14%		

Appendix 3: Council Plan Targets and Supporting KPI's for 'Our Economy by driving growth, promoting the district and being business and visitor friendly'

Target Status	Usage
On Track	The target is progressing well against the intended outcomes and intended date.
Not on Track	- The target is six months off the intended completion date and the required outcome may not be achieved - To flag annual indicators within a council plan period that may not be met. - To reflect any indicator that does not meet the expected outturn for the reporting period (quarterly).
Achieved	The target has been successfully completed within the target date. Success to be celebrated.
Extended	The date for completion of this target has been formally extended by a Director and/or Members.
Achieved, behind target	The target has been completed but outside the intended target date. Success to be celebrated but reason for late delivery should be acknowledged.
Withdrawn	The target has been recommended for withdrawal and discussed at SLT meeting. Cabinet Member and Deputy Leader need to be informed.
Failed	The target has failed to achieve what it set out to accomplish within the intended target date.

NB/ The following Council Plan Targets are yet to be updated for Q2. The comments below are Q1's -

Key Council Target	Directorate	Status	Progress	Target Date
ECO.01 - Refresh our Business Growth Strategy to enable and empower Dragonfly to support the Council to make best use of our assets, support growth in the local economy, attract inward investment to the district and maximise the district's share of potential funding streams from the Government and	Dragonfly	Not On Track	The draft strategy was presented to the Local Growth Scrutiny Committee's meeting in June, and comments have been received, and the draft is being updated to reflect the feedback before a second draft is circulated.	Tue-31-Dec-24

the East Midlands Combined County Authority				
ECO.02 - Work with partners to develop a place-based narrative to encourage inward investment, increase engagement with our key heritage assets and grow the visitor economy, the number of tourists and the amount of tourism spending in the district by 2025.	Dragonfly	On Track	The Place Programme held its celebratory one-year anniversary event, bringing together the board, place champions, stakeholders and partners to celebrate all that has been achieved in the first year of the programme. It was a well-attended event, and included the place awards, celebrating: the visitor economy; hospitality and retail; housing and property; community champions; business community; shining star; arts and culture; and putting Bolsover on the map. Activities against the place action plan continue to be delivered.	Mon-31-Mar-25
ECO.03 - Work with partners to develop innovation and growth in our cultural and creative sectors through active support of an investment in a creative's network, cultural corridor, and maker's hub.	Dragonfly	On Track	UKSPF funding in 2025-26 continues to support the development of a 'pre-planning' business plan and RIBA stage 2 commission for a Creative Hub. The work is being led by Local Creative Ltd (who carried out the feasibility study for a hub in 2024). Stakeholder workshops have been held with a third planned for August 2025. The business plan will be in place by Summer 2025 with an options report being presented to Council in September 2025. Key arts organisations, educational and local authority partners have been involved in an initial workshop.	Fri-31-Mar-28

ECO.04 - Work with Higher Education and Further Education providers and other partners to develop post 16 provision within the district to enable and empower more of our local workforce to find better paid, skilled jobs.	Dragonfly	On Track	Retrofit green skills hub: The pre-contract service agreement has commenced, with William Saunders Partnership (WSP) commencing the detailed design, which has presented a number of value engineering options including resitting the building to remove a retaining wall, removing the parapet design, and changing the construction type to present a less-expensive construction option. No Update since the last reporting period regarding the Bolsover 6th Form - Government are still considering the programme of investment, which includes the Bolsover proposal. Letters of support from both the Leader of the Council and the Bolsover Place Board have been sent to relevant minsters to support the North Derbyshire University Academy following the review of all Free School projects by the new Government. A response has been received from Catherine McKinnell MP – Minister for School Standards. Matt Hall – Executive Headteacher from Redhill Academy Trust sits on the Bolsover Place Board and we are keen to ensure we support the post 16 provision in Bolsover.	Mon-31-Jan-28
ECO.05 - Secure investment in improvement of our existing business estate and delivery of new commercial space, including regeneration of Pleasley Mills, to meet the needs of local business, encourage inward investment and support growth throughout the local economy.	Dragonfly	On Track	The purchase of the Co-Op and the former White Swan Public House have both completed and are now owned by the Council. 36-36a Market Place is progressing through conveyance and is due to complete before the autumn. Pleasley Vale Business Park A series of significant capital repairs are being undertaken on site including replacement of a slipped lintel and cracked render and brick / block work. The area has been secured by	Fri-31-Mar-28

			scaffold to protect the work area, and to also provide a safe access. The flood mitigation works phase 1, and the repairs to the dam wall are continuing well, with the site team more than halfway along the wall with the sheet piling. Works for phase 2 and further structural emergency works will be presented to Executive in September for approval.	
ECO.06 - Deliver a fully operational crematorium and manage this facility to generate income from 2025.	Dragonfly	Extended	Work onsite is progressing well, with Mechanical & electrical installation taking place in preparation for the Cremator install. The Council approved the additional funds required to complete the scheme along with the revenue funding to commence recruitment of the staff.	Fri-31-Mar-28
ECO.07 - Review procurement rules to meet public procurement regulations and social value requirements.	Governance, Legal Services and Monitoring Officer Directorate	On Track	The new procurement rules have been amended through the implementation of a new Social Value Policy that was approved by Executive in September 2024. A further review will take place when the new Procurement Manager commences at the Council in February 2025.	(not specified)

No Council KPI's to report under this council plan aim.

Appendix 4: Council Plan Targets and Supporting KPI's for 'Our Housing by delivering social and private sector housing growth.'

Target Status	Usage
On Track	The target is progressing well against the intended outcomes and intended date.
Not on Track	- The target is six months off the intended completion date and the required outcome may not be achieved - To flag annual indicators within a council plan period that may not be met. - To reflect any indicator that does not meet the expected outturn for the reporting period (quarterly).
Achieved	The target has been successfully completed within the target date. Success to be celebrated.
Extended	The date for completion of this target has been formally extended by a Director and/or Members.
Achieved, behind target	The target has been completed but outside the intended target date. Success to be celebrated but reason for late delivery should be acknowledged.
Withdrawn	The target has been recommended for withdrawal and discussed at SLT meeting. Cabinet Member and Deputy Leader need to be informed.
Failed	The target has failed to achieve what it set out to accomplish within the intended target date.

Key Council Target	Directorate	Status	Progress	Target Date
1 - Prepare and adopt new Council Housing Strategy by October 2024	Services Directorate	Achieved (behind target)		Wed-30-Oct-24
2 - Deliver 200 new homes through a new Bolsover Homes Programme by March 2028	Services Directorate	Not on track	Q2 - 20 bed Independent Living Scheme and 8 bungalows handed over July 2025. Phase 2 is due for completion April 2026. On site at Alder Close, 9 properties, due for Completion April 2026. 38 dwellings on Mill Lane, Bolsover progressing	Fri-31-Mar-28

			Acquisition of 12 x 1 bed houses via s106 arrangements Q1 - Dragonfly Development are on site at Woburn and this will deliver 45 units comprising bungalows, houses and a newly built independent living scheme. Phase 1 20 bed Independent Living Scheme and 8 bungalows due end July 2025 and on track. Phase 2 is due for completion April 2026. On site at Alder Close, 9 properties, due for Completion April 2026. Further sites are being explored and will be presented in due course – including the potential for 38 dwellings on Mill Lane, Bolsover (which has not yet formally added to the new build programme).	
3 - Maintain high levels of tenant satisfaction with council housing and associated services as assessed under the annual Tenant Satisfaction Measures (TSM) with the aim to be above the national average.	Services Directorate	On Track	Q2 – The 25/26 survey is being finalised and will be sent out in Q3 Q1 - the 2024/25 tenant perception survey has closed, we targeted all tenants and 681 responses were received, 9 removed as duplicates, 12 missing core data. This resulted in a 14.18% return The final results were published on 30th June 2025. Overall satisfaction was 86%, this is very slightly less than 23/24 86.9% but significantly higher than the 23/24 national average of 71.3% All satisfaction levels were higher than the national average and save for satisfaction with the landlord's approach to complaints, was on parr with last year's results.	Thu-31-Mar-08

4 - Work towards compliance with the Social Housing Consumer Standards, ensuring tenants' voice is key when developing new council housing policies, procedures, and improvements.	Services Directorate	On Track	Q2 - We continue to work with the RSH and are having quarterly meetings where we update the improvement plan with several actions now completed and ongoing monitoring. Q1 - Following our C2 grading In August 2024, we have been meeting the Regulator for Social Housing regularly to work through the agreed Improvement Plan. These meetings monitor the progress that is being made with a number of actions now completed. The Stock Condition Survey is complete, the innovation team are testing how the system receives the data so we can use this to make informed decision about future stock improvements. Tennant Satisfaction Measurement data for 24/25 to be published in a tenant friendly version and as a YouTube video on the website. Complaints reports on all Housing Liason Board meetings. 6 monthly complaints summary in every newsletter with effect from Nov 2024 Newsletter. Additional resources secured to support complaints team with additional housing cases. Housing Performance Manager has been recruited	Fri-31-Mar-28
5 - Commission and complete an appropriate council housing stock condition survey by April 2025, upon completion develop an improved rolling programme of stock inspections to inform future repairs and maintenance programme.	Services Directorate	On Track	Q2 – Officers are being trained to be able to deliver these in house, outstanding properties to be completed by March 2026 and a new rolling programme to commence April 2026, 1000 properties per year. Q1 – Stock Condition survey completed. 350 properties to be surveyed in 25/26. Options appraisal to be presented to	Thu-30-Apr-26

			Exec in October to look at long term plan for Stock Condition Surveys.	
6 - Annually monitor housing delivery in the district and take steps if required to continue to meet the annual target of 272 new homes set out in the Local Plan for Bolsover District.	Services Directorate	On Track	Q2: Based on the latest quarterly information collected on major housing sites in relation to S106 Agreement monitoring, we are on track to meet the annual target when it is compiled in April 2026.	Fri-31-Mar-28
7 - Commission and complete Local Housing Needs evidence by August 2024 to better understand the district's affordable housing needs	Services Directorate	Achieved	Local Housing Needs study completed and reported to Members at LPIAG meeting in February 2025.	Sun-31-Mar-24
8 - Work with partners to increase the supply, quality, and range of affordable housing to meet identified local needs.	Services Directorate	On Track	Q2: Work underway and based on project plan expected to be completed by July 2026.	Fri-31-Mar-28
9 - Develop strategies to support the private rented sector in supporting the Council in its duties.	Services Directorate	On Track	The following comments are from Q1, with no update for Q2 received:- Strategy formally approved and adopted by Executive in April 2024. Action Plan in progress with officers and launch event planned for the autumn with private sector landlords. The Council is working with DASH and CB4YS on a further support package to the private rented sector. Q1 2025/26 Warm Homes: Local Grant to be delivered 2025-2028 across 3 phases. Smaller grant allocation than original bid, due to oversubscription of the programme nationally. Grant funding will be available to those in eligible postcodes and in receipt of certain benefits.	Fri-31-Mar-28

			Disabled Facilities Grant design service now being delivered in-house. Recruitment currently in progress following cessation of countywide service. Review of web-based advice and guidance to take place now new Council website has been launched. Delivery Plan update to Cllrs planned for September 25.	
10 - Deliver the actions within the Council's Homelessness Strategy by December 2027	Services Directorate	On Track	Q2 2025/26 • Health needs audit, in partnership with DCC public health colleagues – currently awaiting ISA sign off – the audit will then be taking place across 9 Derbyshire & Staffordshire Moorlands Districts & Boroughs. • Supported Accommodation Needs assessment – Initial findings have been shared, homeless link will be reviewing the data and working on a final report with narrative of supported housing demand across Derbyshire (estimated completion Autumn 2025) • Prison release protocol, protocol has been shared with Derbyshire Partners awaiting sign off. • Representing Derbyshire at EMCCA discussions – Elizabeth Ellis to attend next Mayoral homeless taskforce development group in Nottingham (10/11/2025) • Funding for countywide RSI/RSPARG is coming to an end March 2026. Collaborative provision across Derbyshire being discussed through the DHOG forum.	Fri-31-Dec-27

			• Private sector work – to review current countywide PRS commitments before financial year end. Q1 2025/26 Actions completed as follows since May 2023 (beginning of the strategy): • Developed a Homelessness Charter with partners. • Established a countywide Homelessness Forum. • Developed a common referral form to access supported housing services across Derbyshire • Worked with partners to develop an integrated homelessness and wellbeing assessment (Signal). • •Worked with DCC to develop additional provision for domestic abuse, including immediate access provision and advocacy support (Salus Project). • Delivered training and reflective practice sessions to Housing Options staff in partnership with Trauma Informed Derbyshire. Current priorities: • Health needs audit, in partnership with DCC public health colleagues – to understand health needs of the cohort, and to improve health outcomes for those experiencing homelessness.	
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			- Supported Accommodation Needs assessment – being conducted by Homeless link (completion Autumn 2025) - Prison release protocol, Nottinghamshire protocol has been produced, intending on developing Derbyshire shortly. - Representing Derbyshire at EMCCA discussions. - Funding for countywide RSI/RSPARG is coming to an end March 2026. Assessing current options for provision from 2026/27 onwards, with a countywide approach. - Private sector work – developing a countywide attractive landlord offer to increase access within the private sector for people coming through our service.	
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Supporting Key Performance Indicators

Target Status		Usage
	Positive outturn	The outturn is above target or positive (for some targets a positive outturn requires the result to be below the target set).
	Within Target range	The outturn is within 10% of the target set. Indicator owner and lead officers
	Negative outturn	The outturn is below target or negative (for some targets exceeding the target results in a negative outturn).

01. Proportion of rent collected as a % of rent due in the financial year

Quarter	Value	Target	Status	Commentary
Q2/25/26	94%	92%		
Q1/25/26	87%	92%		
Q4/24/25	94%	92%		
Q3/24/25	94%	92%		
Q2/24/25	90%	92%		

02. Percentage of rent lost through LA dwellings becoming vacant (void rent low)

Quarter	Value	CAP	Status	Commentary - Negative Target
Q2/25/26	2.63%	3.50%		
Q1/25/26	2.34%	3.50%		
Q4/24/25	3.20%	3.50%		
Q3/24/25	3.40%	3.50%		
Q2/24/25	3.30%	3.50%		

03. Former tenants' arrears as a % of rent due in the financial year.

Quarter	Value	CAP	Status	Commentary - Negative Target
Q2/25/26	2.18%	2%		A slight reduction on the last quarter as the Income Management Team are starting to pick up the former tenants' arrears work. We also have a large write off report with Finance which will reduce the debt in Q3
Q1/25/26	2.33%	2%		This is a slight increase on previous months. This is because we have been concentrating on the current arrears over this quarter because of an enhanced focus on current rent arrears. We have also have an outcome of debt awaiting write off, which will be having an impact on this debt.

Q4/24/25	2.00%	2%		
Q3/24/25	2.00%	2%		
Q2/24/25	2.00%	2%		

04. Current tenants' arrears as a % of rent due in the financial year

Quarter	Value	Target	Status	Commentary
Q2/25/26	4.58%	4%		
Q1/25/26	4.59%	4%		To address the arrears we have made some temporary changes to the officers working on arrears. From April – Oct, one Tenancy Management Officer will be working solely on rent arrears to progress the high level arrears cases.
Q4/24/25	4.00%	4%		
Q3/24/25	5.00%	4%		
Q2/24/25	5.00%	4%		

05. Allocations - from Dragonfly handover to relet - 14 working days

Quarter	Value	CAP	Status	Commentary - Negative Target
Q2/25/26	25	14		This figure includes the relet of 3 Management Voids consisting of 2 Independent Living Scheme safe and warm properties and 1 purpose built fully adapted property. Adapted properties are direct matched to families with a need and are allocated outside of the choice based allocation process. This particular property was put on hold to allow multi agency support for a specific family. If these 3 properties were removed, the figure would reduce to 10 days and would be within target.

Q1/25/26	40	14		
Q4/24/25	16	14		
Q3/24/25	27	14		
Q2/24/25	16	14		

06. Homelessness successful prevention cases

Quarter	Value	Target	Status	Commentary
Q2/25/26	79.00%	75%		Of 63 cases closed under prevention duties, 50 were successful housing outcomes. Totalling 79% of cases closed in Q2 that were successful prevention cases.
Q1/25/26	76.00%	75%		
Q4/24/25	69.00%	75%		
Q3/24/25	80.00%	75%		
Q2/24/25	79.00%	75%		

07. Homelessness successful relief cases

Quarter	Value	Target	Status	Commentary
Q2/25/26	78%	45%		Of 40 cases closed under relief duties, 31 were successful housing outcomes. Totalling 78% of cases closed in Q2 that were successful relief cases.
Q1/25/26	75%	45%		
Q4/24/25	62%	45%		
Q3/24/25	61%	45%		
Q2/24/25	67%	45%		

08. % of Stage 1 housing complaints responded to within 10 working days

Quarter	Value	Target	Status	Commentary
Q2/25/26	100%	100%		18 stage one complaints all responded to in time
Q1/25/26	100%	100%		
Q4/24/25	100%	100%		
Q3/24/25	100%	100%		
Q2/24/25	100%	100%		

09. % of Stage 2 housing complaints responded to within 20 working days

Quarter	Value	Target	Status	Commentary
Q2/25/26	100%	100%		3 stage 2 complaints all responded to in time
Q1/25/26	100%	100%		
Q4/24/25	80%	100%		
Q3/24/25	100%	100%		
Q2/24/25	100%	100%		

Dragonfly SLA KPI Report as at Q2 2025/25

KPI No	KPI Description	Method of calculating service delivery/ measurement period	Target KPI	Performance in Q1 25/26	Performance in Q2 25/26	Comments / Action
1	Tenant satisfaction with standard of home improvement (capital programme)	TBA	TBA	N/A		Context - format and approach of satisfaction questionnaire to be agreed with Housing Management
2	% of properties non-decent? (TSM RP01)	Stock Condition Survey	TBA	0.95%	0.25%	
3	Number of properties made decent during reporting period?	TBA	TBA	N/A	N/A	This cannot be reported this quarter due to data verification from the Stock Condition Survey. This data can be supplied from Q2 onwards.
4	Domestic Compliance in ILS properties against Fire	As per approved annual programme for that year	100%	N/A	N/A	
5	Domestic Compliance in ILS properties against Asbestos	As per approved annual programme for that year	100%	N/A	N/A	
6	Domestic Compliance in ILS properties against Water Safety	As per approved annual programme for that year	100%	100%	100%	
7	Domestic Compliance in ILS properties for Lifts (TSM BS02-05)	As per approved annual programme for that year	100%	100%	100%	

8	Capital Spend	1. Welfare Adoptions	100%	100%	100%	
9	Capital Spend	2. External Wall Insulation	100%	100%	100%	
10	Capital Spend	3. Electrical Upgrades	100%	100%	100%	
11	Capital Spend	4. Ext Door Replacements	100%	100%	100%	
12	Capital Spend	5. Heating	100%	100%	100%	
13	Capital Spend	6. Unforeseen works	100%	100%	100%	
14	Capital Spend	7. Kitchen Contract	100%	100%	100%	
15	Capital Spend	8. Soffit & Facias	100%	100%	100%	
16	Capital Spend	9. Roof Replacement	100%	100%	100%	
17	Capital Spend	10. Flat roof replacement	100%	100%	100%	
18	Capital Spend	11. Bramley Vale	100%	100%	100%	
19	Capital Spend	12. Void wet rooms	100%	100%	100%	
20	Capital Spend	13. Safe & Warm scheme	100%	100%	100%	
21	Domestic Blocked drains cleared	24 working hours	90%	93%	100%	
22	Bolsover Homes	Building programme	To agreed client specification	100%	100%	
23	Commercial Building Compliance in against Fire	As per approved annual programme for that year	100%	100%	100%	

24	Commercial Building Compliance against Asbestos	As per approved annual programme for that year	100%	100%	100%	
25	Commercial Building Compliance against Water Safety	As per approved annual programme for that year	100%	100%	100%	
26	Commercial Building Compliance against Lifts	As per approved annual programme for that year	100%	100%	100%	
27	Facilities	PAT testing to all equipment available for testing	100%	100%	100%	
28	Facilities Management	1. Number of working days to respond: 1 day for urgent	100%	88%	90%	The contractor is being closely managed to improve performance. Performance has improved since last quarter and measures are in place to check that this upward trend continues.
29	Facilities Management	2. Number of working days to respond: 3 days non urgent	100%	94%	100%	
30	Facilities Management	3. Number of working days to respond: 10 days regular maintenance	100%	91%	100%	

31	Engineering	Attend dangerous structures within 1 working day. when requested by DBCP (DBCP are the district lead on dangerous structures)	100%	100%	100%	
32	New Builds	Attend to defects and tenant operating queries within 2 working days	100%	100%	100%	
34	Repairs completed within target timescale (TSM RP02)	1. TSM RP02 Emergency Repairs	90%	96.80%	94.09%	
35	Repairs completed within target timescale (TSM RP02)	2. TSM RP02 Non Urgent Repairs	80%	94.58%	91.69%	
36	Tenant satisfaction with repair	Job Completion by Dragonfly teams obtained from Total Mobile	80%	99.60%	99.70%	
37	Minor voids	Average time taken to complete works (calendar days) from receiving keys to handing keys back to Housing Management for reletting	30	42		Q1 performance remains negatively impacted by voids Electrical Contractor issues. The team are managing the new contractor and have appointed additional resource to assist with the resultant backlog. The turnaround performance will continue to be affected during Q2 whilst the backlog of properties are worked upon and relet. Void classification updated and targets to be agreed from Q2.

38	Major Voids	Average time taken to complete works (calendar days) from receiving keys to handing keys back to Housing Management for reletting	60	97.65		Q1 performance remains negatively impacted by voids Electrical Contractor issues. The team are managing the new contractor and have appointed additional resource to assist with the resultant backlog. The turnaround performance will continue to be affected during Q2 whilst the backlog of properties are worked upon and relet. Void classification updated and targets to be agreed from Q2
39	Solid Fuel Servicing	Annual programme	100%	94.00%	100%	Q1 32 of 34 Properties completed. 2 properties remain outstanding due to access difficulties. Q2 all 34 properties completed
40	Gas Servicing	Annual programme	100%	99.50%	99.26%	Q1 23 Properties remain outstanding due to access difficulties. Q2 34 properties remain outstanding due to access difficulties - ongoing work with Legal to gain access to these properties.
41	Revenue Spend	100% spend over financial year. Therefore target at Q1 - 25% of budget, Q2 50% of budget, Q3 75% of budget, Q4 100% of budget.	100%	25%	47.33%	

Bolsover District Council

Meeting of the Executive on 1st December 2025

MEDIUM-TERM FINANCIAL PLAN – REVISED BUDGETS 2025/26

Report of the Portfolio Holder for Resources

Report of the Section 151 Officer

Classification	This report is public.
Contact Officer	Theresa Fletcher Director of Finance and Section 151 Officer

PURPOSE/SUMMARY OF REPORT

To seek Executive approval of the 2025/26 revised budget for the General Fund, Housing Revenue Account and Capital Programme.

REPORT DETAILS

1 Background information

- 1.1 Members will be aware that a number of Council services are currently being provided by Dragonfly Management (Bolsover) Ltd.
- 1.2 As a reminder, the services this arrangement covers are:
 - Economic Development
 - Facilities Management
 - Property/Commercial Asset Management
 - Property Services and Estates
 - Repairs and Maintenance
 - Tourism
- 1.3 The Council continues to make payments to Dragonfly Management for 100% of the cost of providing these services. Dragonfly Development receives a charge from the Council for the support services the company receives, for such as legal, payroll, HR, finance, and audit. These figures are included within the appendices attached to this report.
- 1.4 However, this report is only concerned with the Council's services and therefore does not include expenditure or income relating to the commercial activities of the Dragonfly Development company.

2 General Fund Revenue Account

- 2.1 The revised budget process is now complete and the proposed 2025/26 revised budget for the General Fund is attached at **Appendix 1**. The appendix shows the

original budget for 2025/26 which was approved by Council in January 2025, the current budget which reflects budget transfers and approved changes during the financial year, and the proposed revised budget for 2025/26.

- 2.2 The revised budget on **Appendix 1** shows that Net Cost of Services has increased to £19.955m which is £4.346m above the original budget figures. This movement in the Net Cost of Services reflects committee approvals during the year to fund new expenditure, predominantly funded from either earmarked reserves, new grant allocations or new income received, since the original budget was set. Considerable S106 expenditure budgets have also been added since the original budget was set. **Appendix 2** details the net cost of each cost centre by Directorate.
- 2.3 The original budget showed a balanced budget with neither a surplus nor deficit. The current budget position before changes from the revised budget process were included was a surplus of £0.126m. This included the 2025/26 council tax increase of £0.142m.
- 2.4 **Table 1** below shows the revised budget position for 2025/26. During the revised budget process, finance have worked with budget managers to review all income and expenditure. Additional budget savings were captured as well as unavoidable budget pressures. Government funding assumptions were updated where necessary and corporate costs such as debt charges and investment interest were also revised.

Table 1

	2025/26 Original Budget £000	2025/26 Current Budget £000	2025/26 Revised Budget £000
Net Cost of Services	15,609	20,342	19,955
Net debt charges + investment interest	(1,635)	(1,635)	(1,787)
Net t/f to/(from) reserves + balances	1,209	(3,508)	(2,509)
Net t/f to/(from) NNDR Growth Protection Reserve	(49)	2,646	2,750
Parish precept	4,583	5,196	5,196
Funding from council tax, business rates, and government grants	(19,717)	(23,167)	(23,605)
Use of GF balance	0	(126)	0

- 2.5 The main variances between the current and revised budget positions (£0.126m surplus and zero deficit or surplus) are given in **Table 2** below:

Table 2

	£000
Staff costs	(504)
Go Active! Leisure Centre	(66)
Benefits grants	137
Non-staff miscellaneous variances	79
Debt Charges/Investment Interest	(151)
Transfer to the General Reserve	200
Transfer to the Legal Costs Reserve	150
Transfer to the Building Repair & Renewal Reserve	300
Transfer to the NNDR Growth Protection Reserve	104
One-off government grants	(123)
Net movement in expenditure/income	126

2.6 An explanation of each of the variances in **table 2** is as follows:

- The net cost of the 2025/26 Local Government Services pay award, restructure and honorarium costs, the vacancies for the first 6 months of the year, and necessary agency/overtime costs, is a reduction in costs of £0.504m on staff related budgets.
- An increase in the income to be received, and reduction in costs, for the Go Active! Leisure centre result in a net reduction on the budget of £0.066m.
- The net movement on the difference between the amount we are estimating to pay out and the amount we are due to receive for housing and council tax benefit has meant an increase in costs of £0.137m.
- The net movement in miscellaneous income and expenditure is a cost to general fund of £0.079m. This is made up of a number of small increases and decreases.
- Debt charges and investment interest budgets have been updated to reflect the 31st of March position, and this has resulted in extra income/reduced costs of £0.151m. This is due to the amount of internal interest being generated by using our own cash balances to fund capital schemes, rather than going out to the PWLB, but also a general reduction in debt charges, which is temporary, as the capital schemes are delayed.
- As a result of the points above, I have been able to make a number of transfers to reserves in readiness for future expenditure, in particular:

- Transfer to the General Reserve of £0.200m in anticipation of costs resulting from Local Government Reorganisation, for such as temporary staff as part of preparing to align in the new unitary.
- Transfer to the Legal Costs Reserve of £0.150m to cover the cost of external legal or professional advice.
- Transfer to the Building, Repair and Renewal Reserve (within the General Reserve) of £0.300m. This is to cover expenditure needed to be spent on the Council's buildings such as Pleasley Vale Business Park, The Riverside Depot, and The Arc.
- Transfer the balance of £0.104m to the NNDR Growth Protection Reserve towards balancing the MTFP in 2028/29 and 2029/30.
- Since the Final Local Government Finance Settlement for 2025/26 in February, we have received notification of 2 one-off grants. Employers' National Insurance Contributions grant £0.089m to provide some compensation for the increase in BDC staff extra national insurance costs, but the extra cost incurred by the Dragonfly companies staff, isn't compensated for.
- Local Audit Reform grant £0.034m is paid to us to contribute towards the extra cost we will incur to rebuild the assurance with our external auditors, after receiving a disclaimed audit opinion for our 2024/25 statement of accounts.

Pleasley Vale Business Park – Insurance Reserve

- 2.7 Members may recall, that in the revised budget report of December 2024, I reported that due to being unable to obtain flood insurance cover, and large increases in excess levels for insurance cover on the park when we sought to renew policies, a decision had been taken to self-insure Pleasley Vale.
- 2.8 We were able to establish the Pleasley Vale Insurance Reserve with a value of £1m from the 1st of October 2024, by using £0.825m from Transformation Reserve schemes which did not go ahead, and £0.175m from General Reserve schemes on the same basis.
- 2.9 Members have been kept informed on the position of the reserve in quarter 1 and quarter 2 budget monitoring reports for 2025/26. It was hoped that the work being done with a consultant on flood mitigation practices, would enable us to obtain flood insurance at the renewal which was in September. However, insurance companies were still unwilling to insure Pleasley Vale when approached for the renewal. We, therefore, have no other option but to continue to self-insure.
- 2.10 Over the last 12 months, the reserve has been used to fund insurance claims to the value of £167,578, meaning the estimated balance at 31/3/26 is £832,422. The reserve has not been replenished as part of the revised budgets as there still remains a substantial balance; however, the reserve will be reviewed again as part of the Medium-Term Financial Plan (MTFP), which will be brought to Members in January 2026.

- 2.11 The final position on the general fund revenue account will clearly be dependent on the actual financial performance out-turning in line with the revised budgets as there may be further costs and/or savings identified as the year progresses.

Housing Revenue Account (HRA)

- 2.12 The Housing Revenue Account revised budget for 2025/26 is set out in **Appendix 3 and 4** to this report.

Expenditure

- 2.13 Expenditure on the HRA is showing a net decrease against current budgets of £0.015m.
- 2.14 There is a reduction in expenditure on Repairs and Maintenance of £0.053m, due to the recharge of Dragonfly Management's cost being less. Some variances appear on other parts of the service where staff salaries have been moved between sections, as the staff roles have changed.
- 2.15 The increase on the Corporate Management Expenses is correcting an omission from the original budget, where the pension adjustment to pay for Dragonfly Management was missed.

Income

- 2.16 In total, income is £0.074m lower than the current budget.
- 2.17 Dwelling rents have been reduced by £0.140m since the original budget. This is mainly due to the removal of the Briar Close properties from the rent figures, as these were included in the original budget prepared last December. The revised budget has been set with an estimate for voids of 2.56% for the remainder of 2025/26, which is based on the actual figure for 32 weeks.
- 2.18 Income from Non-dwelling rents is also reduced as the budget for garage rents has been reduced by £0.038m. However, income for the Repairs and Maintenance part of the service has increased by £0.101m. This is largely due to an increase in the Travis Perkins profit share and extra anticipated income from the Right-to-buy administration allowance.

Appropriations

- 2.19 The movement in the debt charges and investment interest budgets has meant a significant net decrease in cost to the HRA of £0.656m. The debt charges reduction of £0.580m is mainly due to us reprofiling the borrowing need for the capital programme to future years (2026/27 at present). This means the reduction in costs is only temporary, until we next include the schemes we are potentially going to borrow for in the capital programme.
- 2.20 The reduction in debt charges and investment interest has meant we are able to transfer £0.598m into the HRA Development reserve in readiness for future expenditure requirement.
- 2.21 The borrowing currently being undertaken by the HRA to finance capital schemes is still in danger of making the 30-year business plan unsustainable. Even though interest rates have reduced slightly, this has no effect on the HRA interest cost for

existing borrowing because the loans are at a fixed rate. It is advised that before any new borrowing is considered there needs to be an assessment to see if something currently included in the capital programme to be funded by borrowing, can be removed.

2.22 The current budget for 2025/26 showed a balanced budget with neither a surplus nor deficit, we have ensured that the revised budget shows this to still be the case.

2.23 **Appendix 4** details the net cost of each cost centre by Directorate.

Capital Programme

2.24 The Council's capital programme is shown in **Appendix 5**. It has been updated from the original budgets to reflect approvals within the year and the profiling of the individual schemes following approved changes by Members and from detailed discussions with budget officers.

2.25 As part of the revised budget process, officers have estimated the likely level of spend in the current financial year, moving schemes to future years where they are not going to be spent during 2025/26. The proposed estimated outturn for 2025/26 is therefore a budget of £34.394m.

2.26 The changes that are shown in the revised capital programme mean that the financing is adjusted accordingly to meet the anticipated spend. There are no issues to report with regard to the financing of the 2025/26 capital programme. The MTFP will show where schemes have been moved to future years when it is reported in January.

3 Reasons for Recommendation

3.1 The purpose of this report is to set revised budgets as early as possible within the financial year to ensure that identified budget savings are realised, that all budget managers are working to the revised budgets and to allow any planned changes to be delivered.

4 Alternative Options and Reasons for Rejection

4.1 General Fund and HRA

Any surplus on the Council's two main revenue accounts will result in an increase in financial balances at the year-end which are available to protect services at a time of financial uncertainty in Local Government. It is proposed that additional resources would be transferred to reserves in preparation for future expenditure.

4.2 Capital

There are no alternative options being considered with regard to the proposed allocations from the Capital Programme budget as it ensures the Council's assets meet health and safety requirements in that they are maintained in a fit for purpose state that ensures they remain fully operational.

RECOMMENDATION(S)

- 1 That Executive approves the revised General Fund budget for 2025/26 as set out in **Appendix 1** and detailed in **Appendix 2**.
- 2 That Executive approves the revised HRA budget for 2025/26 as set out in **Appendix 3** and **4**.
- 3 That Executive approves the revised Capital Programme for 2025/26 as set out within **Appendix 5**.

Approved by Councillor Clive Moesby, Portfolio Holder for Resources

IMPLICATIONS;

Finance and Risk: Yes ☐ No ☒

Details:

The issue of Financial Risk is covered throughout the report. In addition, however, it should be noted that the risk of not achieving a balanced budget is outlined as a key risk within the Council's Strategic Risk Register.

The potential changes to government funding on the general fund are currently being managed by contributions to and from the National Non-Domestic Rates (NNDR) Growth Protection Reserve, the MTFP will have an update on the Fair Funding Review outcome and the use of this reserve. The HRA does not have the use of this reserve and needs to be carefully managed to ensure it continues to be sustainable over the life of the 30-year business plan. This includes any borrowing undertaken for the capital programme.

On behalf of the Section 151 Officer

Legal (including Data Protection): Yes ☐ No ☒

Details:

There are no legal or data protection issues arising directly from this report.

On behalf of the Solicitor to the Council

Staffing: Yes ☐ No ☒

Details:

There are no human resource issues arising directly out of this report.

On behalf of the Head of Paid Service

Equality and Diversity, and Consultation: Yes ☐ No ☒

Details:

Not applicable to this report.

Environment: Yes ☐ No ☒

Details:

Not applicable to this report.

DECISION INFORMATION

☒ Please indicate which threshold applies:	
Is the decision a Key Decision? A Key Decision is an Executive decision which has a significant impact on two or more wards in the District, or which results in income or expenditure to the Council above the following thresholds:	Yes ☐ No ☒
Revenue (a) Results in the Council making Revenue Savings of £75,000 or more or (b) Results in the Council incurring Revenue Expenditure of £75,000 or more.	(a) ☐ (b) ☐
Capital (a) Results in the Council making Capital Income of £150,000 or more or (b) Results in the Council incurring Capital Expenditure of £150,000 or more.	(a) ☐ (b) ☐
District Wards Significantly Affected: <i>(to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District)</i> Please state below which wards are affected or tick All if all wards are affected:	All ☐

Is the decision subject to Call-In? <i>(Only Key Decisions are subject to Call-In)</i>	Yes ☐ No ☒
If No, is the call-in period to be waived in respect of the decision(s) proposed within this report? <i>(decisions may only be classified as exempt from call-in with the agreement of the Monitoring Officer)</i>	Yes ☐
Consultation carried out: <i>(this is any consultation carried out prior to the report being presented for approval)</i>	Yes ☒ No ☐
Leader ☐ Deputy Leader ☐ Executive ☐ SLT ☐ Relevant Service Manager ☐ Members ☐ Public ☐ Other ☒	

Links to Council Ambition: Customers, Economy, and Environment.

DOCUMENT INFORMATION	
Appendix No	Title
1	General Fund Summary
2	General Fund Detail
3	HRA Summary
4	HRA Detail
5	Capital Programme

Background Papers
<i>(These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Executive you must provide copies of the background papers).</i>
None

Rpttemplate/BDC/040222

BOLSOVER DISTRICT COUNCIL GENERAL FUND

Description	Original Budget 2025/26 £	Current Budget 2025/26 £	Revised Budget 2025/26 £
Community Services Directorate	10,093,137	11,441,781	11,198,004
Corporate Resources Directorate	2,596,972	3,496,841	3,389,757
Dragonfly Services	2,634,756	3,352,159	3,386,567
<u>S106 Expenditure</u>			
Community Services Directorate	284,375	2,051,093	1,980,738
Net Cost of Services	15,609,240	20,341,874	19,955,066
Debt Charges	816,425	816,425	723,934
Investment Interest	(2,451,886)	(2,451,886)	(2,510,865)
Appropriations:			
Contributions to Reserves	1,801,325	1,801,325	2,451,325
Contribution from Earmarked Reserves	(178,897)	(996,029)	(1,125,067)
Contribution (from)/to NNDR Growth Protection Reserve	(48,919)	2,646,155	2,750,296
Contribution from Grant Accounts	(5,220)	(5,220)	(7,355)
Contribution from Revenue Grants	(37,259)	(1,825,137)	(1,457,025)
Contribution (from)/to Holding Accounts	(86,710)	(432,281)	(390,661)
Contribution from S106 Holding A/cs	(284,376)	(2,051,094)	(1,980,738)
TOTAL EXPENDITURE	15,133,723	17,844,132	18,408,910
Parish Precepts	4,583,187	5,196,508	5,196,508
TOTAL SPENDING REQUIREMENT	19,716,910	23,040,640	23,605,418
Revenue Support Grant	(1,629,311)	(1,629,311)	(1,629,311)
Business Rates Retention	(7,700,415)	(10,395,503)	(10,395,503)
New Homes Bonus Grant	(282,413)	(282,413)	(282,413)
Recovery Grant	(327,644)	(327,644)	(327,644)
Extended Producer Responsibility Grant	(379,000)	(379,000)	(693,861)
Employers NIC Grant	0	0	(89,315)
Local Audit Reform Grant	0	0	(34,265)
COUNCIL TAX - BDC precept	(4,740,882)	(4,882,554)	(4,882,554)
Council tax - Parish element from above	(4,583,187)	(5,196,508)	(5,196,508)
Council Tax Collection Fund (Surplus)/Deficit	(74,058)	(74,058)	(74,044)
TOTAL FUNDING	(19,716,910)	(23,166,991)	(23,605,418)
FUNDING GAP / (SURPLUS)	0	(126,351)	0

Appendix 2

General Fund Detail - 2025/26

List of General Fund net budgets per cost centre per directorate

			Original Budget 2025/26 £	Current Budget 2025/26 £	Revised Budget 2025/26 £
Comm S	G007	Community Safety - Crime Reduction	81,520	81,520	76,760
Comm S	G010	Neighbourhood Management	85,386	85,386	87,007
Comm S	G013	Community Action Network	408,398	408,230	374,002
Comm S	G017	Private Sector Housing Renewal	97,300	108,300	87,663
Comm S	G018	Environmental Health Covid Team	0	31,819	31,819
Comm S	G020	Public Health	(70,000)	(70,000)	(70,000)
Comm S	G021	Pollution Reduction	275,385	275,385	297,032
Comm S	G022	Env Health - Health + Safety	0	0	(430)
Comm S	G023	Pest Control	45,703	45,703	47,487
Comm S	G024	Street Cleansing	467,323	467,154	447,541
Comm S	G025	Food, Health & Safety	162,142	162,142	159,707
Comm S	G026	Animal Welfare	135,713	137,760	120,914
Comm S	G027	Emergency Planning	20,439	20,439	20,439
Comm S	G028	Domestic Waste Collection	1,721,178	1,720,451	1,684,767
Comm S	G031	S106 - Biodiversity	0	8,030	8,030
Comm S	G032	Grounds Maintenance	1,164,572	1,163,230	1,135,831
Comm S	G033	Vehicle Fleet	1,484,657	1,484,657	1,326,186
Comm S	G036	Environmental Health Mgmt & Admin	345,192	345,192	347,557
Comm S	G037	BDC Air Quality No2	0	393,075	393,075
Comm S	G042	Asylum Dispersal	0	489,589	489,588
Comm S	G046	Homelessness	230,629	231,541	264,857
Comm S	G048	Town Centre Housing	(10,600)	(10,600)	(10,600)
Comm S	G049	Temporary Accommodation Officer	0	66,218	66,514
Comm S	G053	Licensing	68,728	72,927	74,490
Comm S	G056	Land Charges	32,388	42,010	42,477
Comm S	G061	Bolsover Wellness Programme	123,414	125,207	157,635
Comm S	G062	Extreme Wheels	6,826	6,826	12,778
Comm S	G064	Bolsover Sport	178,696	178,696	172,157
Comm S	G065	Parks, Playgrounds & Open Spaces	56,901	56,901	54,948
Comm S	G067	Shirebrook TC Regeneration	0	31,170	31,170
Comm S	G068	Biodiversity NG + LNR Work	0	35,141	35,141
Comm S	G069	Arts Projects	61,045	61,045	61,151
Comm S	G070	Outdoor Sports & Recreation Facilities	33,604	33,604	30,743
Comm S	G072	Leisure Services Mgmt & Admin	290,914	297,653	303,458
Comm S	G073	Planning Policy	289,483	336,645	360,930
Comm S	G074	Planning Development Control	113,147	119,068	166,804
Comm S	G076	Planning Enforcement	117,004	117,372	119,126

General Fund Detail - 2025/26

List of General Fund net budgets per cost centre per directorate

			Original Budget 2025/26 £	Current Budget 2025/26 £	Revised Budget 2025/26 £
Comm S	G079	Senior Urban Design Officer	67,837	68,205	68,366
Comm S	G097	Groundwork & Drainage Operations	98,498	98,414	94,806
Comm S	G106	Housing Anti Social Behaviour	181,871	181,871	142,095
Comm S	G113	Parenting Practitioner	62,907	62,907	62,997
Comm S	G123	Riverside Depot	240,960	240,960	282,846
Comm S	G124	Street Servs Mgmt & Admin	93,022	93,022	92,211
Comm S	G125	S106 Percent for Art	0	133,072	133,072
Comm S	G126	S106 Formal and Informal Recreation	1,527	402,827	402,827
Comm S	G131	Bolsover Community Woodlands Project	17,511	17,511	28,396
Comm S	G132	Planning Conservation	54,190	54,558	54,644
Comm S	G135	Domestic Violence Worker	55,043	55,043	52,341
Comm S	G139	Proptech Engagement Fund	0	9,825	9,825
Comm S	G142	Community Safety - CCTV	3,300	5,675	5,735
Comm S	G143	Housing Strategy	62,588	62,588	65,419
Comm S	G144	Enabling (Housing)	49,821	49,821	49,995
Comm S	G146	Pleasley Vale Outdoor Activity Centre	53,690	58,374	57,429
Comm S	G148	Commercial Waste	(262,000)	(262,000)	(262,000)
Comm S	G149	Recycling	210,707	210,179	185,120
Comm S	G153	Housing Advice	26,054	26,054	22,125
Comm S	G170	S106 Outdoor Sports	87,430	606,173	606,173
Comm S	G172	S106 - Affordable Housing	195,418	195,418	195,418
Comm S	G176	Affordable Warmth	26,877	26,877	26,671
Comm S	G179	School Sports Programme	19,293	19,293	11,143
Comm S	G182	Community Outreach Programmes	0	4,548	4,548
Comm S	G196	Assistant Director of Planning & Planning Policy	93,838	94,206	101,304
Comm S	G198	Assistant Director of Housing (GF)	40,362	40,362	40,463
Comm S	G199	Assistant Director of Street Scene	91,430	91,430	92,158
Comm S	G202	Assistant Director of Leisure, Health & Wellbeing	93,734	93,734	93,953
Comm S	G210	Strategic Director of Services	122,920	122,920	125,607
Comm S	G223	Contracts Administrator (QS)	60,012	60,012	60,205
Comm S	G226	S106 - Highways	0	569,000	498,645
Comm S	G227	S106 - Public Health	0	136,573	136,573
Comm S	G228	Go Active Clowne Leisure Centre	382,622	382,622	304,947
Comm S	G229	Housing Standards	0	0	(111)
Comm S	G238	HR Health + Safety	123,963	123,293	126,021
Comm S	G239	Housing + Comm Safety Fixed Penalty Acc	5,000	5,000	5,000
Comm S	G260	Weekly Food Waste Collections	0	193,021	193,021

General Fund Detail - 2025/26

List of General Fund net budgets per cost centre per directorate

			Original Budget 2025/26 £	Current Budget 2025/26 £	Revised Budget 2025/26 £
Total for Community Services Directorate			10,377,512	13,492,874	13,178,742
Corp R	G001	Audit Services	163,653	163,653	173,300
Corp R	G002	I.C.T.	1,268,372	1,381,347	1,389,710
Corp R	G003	Communications, Marketing + Design	373,713	373,713	373,521
Corp R	G006	Partnership, Strategy & Policy	523,279	607,089	640,806
Corp R	G011	Director of Leader's Executive Team	54,529	54,529	54,461
Corp R	G012	Community Champions	12,141	12,141	14,609
Corp R	G014	Customer Contact Service	1,085,269	1,085,269	1,037,750
Corp R	G015	Customer Service + Improvement	177,547	177,547	154,359
Corp R	G016	Skills Audit	0	26,633	26,633
Corp R	G038	Concessionary Fares & TV Licenses	(13,045)	(13,045)	(13,742)
Corp R	G039	Children and YP Emotional Well-being	0	50,000	50,000
Corp R	G040	Corporate Management	322,831	322,831	331,539
Corp R	G041	Non Distributed Costs	292,097	292,097	290,214
Corp R	G043	Chief Executive Officer	194,327	194,327	197,028
Corp R	G044	Financial Services	559,996	561,519	546,600
Corp R	G050	Executive Support	84,213	84,213	103,014
Corp R	G051	Senior Valuer	68,691	69,541	69,614
Corp R	G052	Human Resources	245,294	267,308	285,393
Corp R	G054	Electoral Registration	212,191	235,670	238,437
Corp R	G055	Democratic Representation & Management	544,519	544,519	572,326
Corp R	G058	Democratic Services	197,266	197,266	205,206
Corp R	G060	Legal Services	608,475	627,961	462,796
Corp R	G086	Alliance	5,250	5,250	5,250
Corp R	G100	Benefits	637,733	637,733	542,200
Corp R	G103	Council Tax / NNDR	545,463	640,691	600,228
Corp R	G108	Local Government Reorganisation	0	0	500
Corp R	G111	Procurement	95,060	95,972	95,376
Corp R	G117	Payroll	116,069	116,069	116,254
Corp R	G118	Union Convenor	41,485	41,485	41,697
Corp R	G155	Customer Services	64,178	64,178	75,379
Corp R	G157	Controlling Migration Fund	0	6,000	6,000
Corp R	G161	Rent Rebates	(49,681)	(49,681)	55,922
Corp R	G162	Rent Allowances	28,745	28,745	67,766
Corp R	G164	Support Recharges	(5,735,653)	(5,735,653)	(5,735,653)
Corp R	G168	Multifunctional Printers	37,600	37,600	27,200
Corp R	G192	Scrutiny	44,832	44,832	40,518

General Fund Detail - 2025/26

List of General Fund net budgets per cost centre per directorate

			Original Budget 2025/26 £	Current Budget 2025/26 £	Revised Budget 2025/26 £
Corp R	G195	Director of Governance + Monitoring Officer	117,478	117,478	117,742
Corp R	G197	Director of Finance + Section 151 Officer	116,430	116,795	117,003
Corp R	G211	UK Shared Prosperity Fund	0	4,975	4,975
Corp R	G216	Raising Aspirations	0	3,125	3,125
Corp R	G218	I - Venture/Namibia Bound	12,500	12,500	12,500
Corp R	G220	Locality Funding	0	90,850	90,850
Corp R	G224	Mine Water Heat Network	0	32,970	32,970
Corp R	G251	Youth Based Intervention Programme	0	3,327	3,327
Corp R	G255	Skills to Thrive 16 - 24	0	3,591	3,591
Corp R	G257	Employee Engagement	43,880	51,103	50,685
Corp R	G259	East Midlands Investment Zone	0	235,533	235,533
Corp R	G261	Engaging Supply Chain SME's	0	75,000	75,000
Corp R	G264	Support Service Recharge - Dragonfly	(499,755)	(499,755)	(499,755)
Total for Corporate Resources Directorate			2,596,972	3,496,841	3,389,757
D/Fly	G077	LGA Housing Advisers Programme (HAP)	0	21	21
D/Fly	G078	LGA Net Zero Innovation Programme (NZIP)	0	2,761	2,761
D/Fly	G080	Engineering Services (ESRM)	95,432	95,432	100,550
D/Fly	G082	Tourism Promotion + Development	68,191	68,404	68,948
D/Fly	G083	Building Control Consortium	55,000	55,000	55,000
D/Fly	G085	Economic Development	162,936	170,843	141,546
D/Fly	G088	Derbyshire Economic Partnership	15,000	15,000	15,000
D/Fly	G089	Premises Development	(55,500)	(26,060)	(19,620)
D/Fly	G090	Pleasley Vale Mills	(140,497)	335,249	378,400
D/Fly	G092	Pleasley Vale Electricity Trading	(81,132)	(81,132)	(38,213)
D/Fly	G095	Estates + Property	1,076,370	1,078,831	1,028,774
D/Fly	G096	Building Cleaning (General)	158,677	158,677	167,480
D/Fly	G099	Catering	500	500	500
D/Fly	G109	Chief Executive Officer - Dragonfly	160,292	160,292	160,769
D/Fly	G110	Director of Development - Dragonfly	130,896	130,896	131,175
D/Fly	G114	Strategic Investment Fund	0	187,548	187,548
D/Fly	G133	The Tangent Business Hub	(27,030)	(27,030)	(7,091)
D/Fly	G138	Bolsover TC Regeneration Scheme	0	1,854	1,854
D/Fly	G151	Street Lighting	80,565	80,565	70,000
D/Fly	G156	The Arc	279,842	279,842	329,686
D/Fly	G167	Facilities Management	26,253	26,253	36,330
D/Fly	G169	Closed Churchyards	10,000	10,000	10,000
D/Fly	G188	Cotton Street Contact Centre	32,771	32,771	16,574

General Fund Detail - 2025/26

List of General Fund net budgets per cost centre per directorate

			Original Budget 2025/26 £	Current Budget 2025/26 £	Revised Budget 2025/26 £
D/Fly	G193	Economic Development Management + Admin	586,190	593,837	546,770
D/Fly	G209	Tourism + Culture	0	162	162
D/Fly	G212	Net Zero Hyper Innovation Programme	0	18	18
D/Fly	G222	Visitor Economy Business Support	0	1,625	1,625
Total for Dragonfly Services			2,634,756	3,352,159	3,386,567
Total Net Cost of Services			15,609,240	20,341,874	19,955,066

Housing Revenue Account

	Original Budget 2025/26 £	Current Budget 2025/26 £	Revised Budget 2025/26 £
Expenditure			
Repairs and Maintenance	7,898,006	7,996,833	7,943,957
Director of Property + Construction - Dragonfly	99,924	99,924	103,229
Rents, Rates, Taxes + Other Charges	357,804	357,804	358,224
Supervision and Management	7,312,674	7,410,861	7,436,761
Special Services	523,979	519,079	476,853
Housing Related Support - Wardens	822,686	822,686	781,906
Housing Related Support - Central Control	432,540	463,620	460,547
Tenants Participation	91,409	123,334	131,757
New Build Schemes Evaluations	250,000	167,272	167,272
HRA Health & Safety	57,299	57,299	57,575
Debt Management Expenses	10,601	10,601	10,601
Corporate Management Expenses	0	3,673	89,152
Total Expenditure	17,856,922	18,032,986	18,017,834
Income			
Dwelling Rents	(25,846,450)	(25,846,450)	(25,706,450)
Non-dwelling Rents	(94,909)	(94,909)	(57,528)
Leasehold Flats Income	(7,000)	(7,000)	(7,000)
Repairs and Maintenance	(1,337,898)	(1,365,398)	(1,466,092)
Special Services	(22,813)	(29,813)	(28,703)
Housing Related Support - Wardens	(164,523)	(164,694)	(164,694)
Housing Related Support - Central Control	(258,023)	(258,245)	(262,245)
Total Income	(27,731,616)	(27,766,509)	(27,692,712)
Net Cost of Services	(9,874,694)	(9,733,523)	(9,674,878)
Appropriations:			
Movement in Impairment Provision	100,000	100,000	100,000
Capital Interest Costs	5,227,034	5,227,034	4,647,151
Investment Interest Income	(390,227)	(390,227)	(466,507)
Depreciation	5,348,200	5,348,200	5,348,200
Contribution to HRA Reserves	49,887	49,887	647,405
Use of Earmarked Reserves	(460,200)	(553,036)	(553,036)
Contribution from Grant A/cs	0	(48,565)	(48,565)
Contribution to/(from) HRA Balance	0	230	230
Net Operating (Surplus)/Deficit	0	0	0

Housing Revenue Account Detail - 2025/26

			Original	Current	Revised
		List of net budgets per cost centre per directorate	Budget	Budget	Budget
			£	£	£
Comm S	H002	Treasury Management Advisor	10,601	10,601	10,601
Comm S	H004	Supervision + Management	7,312,674	7,410,861	7,436,761
Comm S	H005	Dwelling Rents Income	(25,846,450)	(25,846,450)	(25,706,450)
Comm S	H006	Non-Dwelling Rents Income	(94,909)	(94,909)	(57,528)
Comm S	H010	Tenants Participation	91,409	123,334	131,757
Comm S	H011	Special Services	501,166	489,266	448,150
Comm S	H017	Leasehold Flats	(7,000)	(7,000)	(7,000)
Comm S	H021	Housing Related Support - Wardens	658,163	657,992	617,212
Comm S	H022	Housing Related Support - Central Control	174,517	205,375	198,302
Comm S	H025	HRA Health & Safety	57,299	57,299	57,575
		Total for Community Services Directorate	(17,142,530)	(16,993,631)	(16,870,620)
D/Fly	H001	Repairs + Maintenance	6,560,108	6,631,435	6,477,895
D/Fly	H003	Rents, Rates, Taxes + Other Charges	357,804	357,804	358,224
D/Fly	H019	New Build Schemes Evaluations	250,000	167,272	167,272
D/Fly	H024	Director of Property + Construction	99,924	99,924	103,229
D/Fly	H040	Corporate Management Expenses	-	3,673	89,152
		Total for Dragonfly Services	7,267,836	7,260,108	7,195,772
Total Net Cost of BDC Housing Revenue Account Services			(9,874,694)	(9,733,523)	(9,674,848)

CAPITAL PROGRAMME SUMMARY

	Original Budget 2025/26 £	Current Budget 2025/26 £	Revised Budget 2025/26 £
General Fund			
Assets			
Pleasley Vale Mill - Dam Wall	0	667,937	667,937
Riverside Depot CCTV	0	50,000	35,000
Pleasley Vale Storm Babet	0	419,028	419,028
Land at Portland Street	0	22,083	22,083
Shirebrook Crematorium	0	6,254,189	6,254,189
3/4 Vernon St Shirebrook	0	22,273	22,273
Mine Water Project	0	177,100	6,250
Bolsover Loop Infrastructure Project	0	28,500	28,500
Shirebrook Market Place	0	5,670	0
Glapwell Cricket Club	0	35,000	35,000
Pinxton Community Hub	0	53,333	53,333
The Anchor, Clowne	0	40,000	40,000
Creative Hub Project	0	50,000	50,000
The Tangent - Stonework	0	9,037	9,037
Works to Construction Block	0	0	23,500
Business Growth Grants	0	301,824	301,824
	0	8,135,974	7,967,954
£15m Regeneration Funding			
Public Realm	0	815,000	815,000
Place Programme	0	260,000	260,000
Shopfront Scheme	0	163,000	163,000
Pinxton Village Hall	0	488,000	488,000
Portland Skills Hub	0	2,000,000	2,000,000
Former Co-op, Bolsover	0	1,212,000	1,212,000
36/36a Creative Makers	0	588,000	588,000
White Swan	0	639,000	639,000
Shirebrook Market Place	0	2,000,000	2,000,000
	0	8,165,000	8,165,000

CAPITAL PROGRAMME SUMMARY

	Original Budget 2025/26 £	Current Budget 2025/26 £	Revised Budget 2025/26 £
Asset Management Plan			
Investment Properties	0	0	350
Leisure Buildings	0	2,000	5,420
Pleasley Vale Business Park	0	11,894	13,844
Riverside Depot	0	17,371	5,152
The Arc	0	7,850	48,375
The Tangent	0	14,953	17,003
Contact Centres	0	0	32,645
Asset Management Plan not yet allocated to an individual scheme	260,000	228,779	125,058
	260,000	282,847	247,847
Engineering Asset Management Plan			
Car Parks	25,000	37,000	37,000
Shelters	10,000	13,000	13,000
Lighting	15,000	0	0
	50,000	50,000	50,000
ICT Schemes			
ICT infrastructure	469,000	469,000	469,000
Council chamber audio visual equipment	0	106,558	106,558
	469,000	575,558	575,558
Leisure Schemes			
Pleasley Vale Leisure Equipment	0	20,000	20,000
Go Active Café Equipment	0	4,000	4,000
Go Active Equipment	15,000	18,232	23,232
Tennis Facility at The Arc	0	80,000	80,000
	15,000	122,232	127,232
Private Sector Schemes			
Disabled Facility Grants	650,000	650,000	650,000
	650,000	650,000	650,000
Vehicles and Plant			
Vehicle Replacements	222,000	1,955,776	1,790,889
District CCTV	0	16,984	16,984

CAPITAL PROGRAMME SUMMARY

	Original Budget 2025/26 £	Current Budget 2025/26 £	Revised Budget 2025/26 £
CAN Rangers Equipment	0	14,231	14,231
	222,000	1,986,991	1,822,104
Total General Fund	1,666,000	19,968,602	19,605,695

Housing Revenue Account

New Build Properties

Alder Close	0	2,035,877	2,035,877
Alfreton Rd Pinxton	0	17,340	12,000
Bolsover Homes-yet to be allocated	10,000,000	12,280,519	0
Harlethorpe Ave Bungalow adaptation	0	0	3,873
Market Close Shirebrook	0	290,298	0
Meadow View Homes - Glapwell	0	30,000	30,000
Sandy Lane/Thorpe Ave Whitwell	0	5,854	8,645
The Woodlands Langwith	0	65,995	0
Valley View (2 Bungalows & extension)	0	299,273	0
Woburn Close Cluster	4,609,312	5,631,316	5,630,516
West Street Langwith	0	40,809	0
	14,609,312	20,697,281	7,720,911

Vehicle Replacements

245,000	395,000	553,324
245,000	395,000	553,324

Public Sector Housing

Electrical Upgrades	400,000	417,186	500,000
External Door Replacements	70,000	122,467	122,467
External Wall Insulation	0	122,086	60,000
Bramley Vale	1,000,000	1,046,191	0
Flat Roofing	40,000	49,597	40,000
Heating Upgrades	225,000	233,735	190,000
Kitchen Replacements	300,000	375,485	720,000
Re Roofing	800,000	811,998	1,000,000
Property Services Mgmt. & Admin	134,182	134,182	134,182

CAPITAL PROGRAMME SUMMARY

	Original Budget 2025/26 £	Current Budget 2025/26 £	Revised Budget 2025/26 £
Safe & Warm	0	3,628	3,628
Damp Proof Course	0	211,283	175,000
Unforeseen Reactive Capital Works	70,000	70,000	50,000
Welfare Adaptations	600,000	690,315	500,000
Wet Rooms (Bungalows)	300,000	331,239	250,000
House Fire / Flood Damage (Insurance)	0	21,560	35,960
Outbuilding removal project	0	24,750	24,750
Concrete surrounds	150,000	271,413	100,000
Victoria House - fire doors/scooter store	0	143,709	374,202
Garage site & footpath resurfacing	100,000	163,304	163,304
Yet to be allocated to a scheme	1,259,018	1,084,018	1,895,180
	5,448,200	6,328,146	6,338,673
HRA ICT Schemes			
Open Housing	0	175,521	175,521
	0	175,521	175,521
Total HRA	20,302,512	27,595,948	14,788,429
TOTAL CAPITAL EXPENDITURE	21,968,512	47,564,550	34,394,124

Capital Financing

General Fund

Better Care Fund	(650,000)	(650,000)	(650,000)
Prudential Borrowing	0	(6,254,189)	(6,254,189)
Reserves	(1,016,000)	(2,541,165)	(2,528,249)
Capital Receipts	0	(741,235)	(626,115)
External Funding	0	(9,782,013)	(9,547,142)
	(1,666,000)	(19,968,602)	(19,605,695)

HRA

Major Repairs Allowance	(5,348,200)	(6,143,282)	(6,143,282)
Prudential Borrowing	(14,609,312)	(19,979,941)	(7,005,038)
Reserves	0	0	(20,000)
Capital Receipts	(345,000)	(781,165)	(934,149)
External Funding	0	(691,560)	(685,960)

CAPITAL PROGRAMME SUMMARY

	Original Budget 2025/26 £	Current Budget 2025/26 £	Revised Budget 2025/26 £
	(20,302,512)	(27,595,948)	(14,788,429)
TOTAL CAPITAL FINANCING	(21,968,512)	(47,564,550)	(34,394,124)

BOLSOVER DISTRICT COUNCIL

Meeting of the Executive on 1st December 2025

Contract Awards for professional services for Bolsover regeneration projects

Report of the Portfolio Holder for Growth

Classification	This report is Public
Contact Officer	Amelia Carter Senior Economic Development Officer

PURPOSE/SUMMARY OF REPORT

To consider options and make recommendations for the Chief Executive of the Council to obtain delegated powers to approve the contract awards set out in this report. This will enable the delivery of the projects funded by the Regeneration Funding awarded to Bolsover District Council (£15 million).

REPORT DETAILS

1. Background

- 1.1 The UK Government allocated £15million of Regeneration Funding to the District Council in the Autumn Statement of 2023. The Business Growth Team within Dragonfly Management (Bolsover) Limited (DML) undertook an exercise alongside the Council to identify and appraise options for investment, and following a robust evaluation, concluded eight projects. The Investment Plan was submitted to the Department for Levelling Up Housing and Communities (DLUHC) on 31 January 2024.
- 1.2 In the Autumn Statement of 2024, the Government confirmed Bolsover would receive its intended allocation of £15million to deliver the Investment Plan. This was confirmed via email to the Chief Executive and Head of Business Growth on 1 November 2024 with the Memorandum of Understanding being signed and agreed in February 2025.
- 1.3 Typically, contract awards would contain the full details including the names of preferred contractors. However, in this instance the procurement exercise has not been fully concluded due to the timescales in the tender documents needing to be amended.
- 1.4 The purpose of seeking delegated powers for the Chief Executive Officer to obtain delegated powers to approve the contracts is so that timely appointment can be made (once the timescales have been agreed and sent out to bidders and the preferred bidder is identified).

- 1.5 Timely appointments need to be made for these contractors due to the timescales of the funding and the need to deliver the projects within these timescales.
- 1.6 The appointments in this report are required to deliver aspects of the projects which cannot be delivered under existing resource available within the Council or either of its companies Dragonfly Management (Bolsover) Limited or Dragonfly Development Limited: Employers Agent, Architectural Services (Landscape Architects, and Architects) and Quantity Surveyors.

2. Details of Proposal or Information

2.1 Summary table of appointments and estimated values

Project(s)	Lot(s) and Estimated Value(s)	Landscape Architects	Architects	Employer's Agent	Quantity Surveyors
Public Realm		Up to £236,000			
36/36a Market Place Bolsover			Up to £32,000		
The Former White Swan Public House Bolsover			Up to £78,000		
Green Skills Hub Portland Drive, Shirebrook					
The Former Co- op, Bolsover					
Total Value		Up to £236,000	Up to £110,000	Up to £100,000	Up to £99,000

Note: The values shown are the maximum estimated values of the contracts which were published within the tender documentation.

- 2.2 DML has carried out two open processes through Invitation To Tender documentation, advertised and carried out with the assistance and advice of the Procurement Manager to the Council. The first procurement exercise for the Employer's Agent was advertised in June 2025 . The second procurement exercise for the Landscape Architects, Architects and Quantity Surveyors, was advertised in August 2025. This exercise was split into individual opportunities (Lots) i.e. contractors could bid to deliver individual services/Lots and preferred bidders have been identified for each Lot.

- 2.3 This report seeks to gain approval from the Executive for the Chief Executive of the Council to obtain delegated powers to approve the contract awards set out in this report when the preferred bidder for each Lot is identified, The start dates of the contracts will vary depending on the requirements of the service and will be made in consultation with Property Services (who is providing advice to the Business Growth Service Area) and the Procurement Manager based on the Council's legal duties in terms of Procurement legislation.

3. Reasons for Recommendation

- 3.1 There is a requirement for timely appointments of contractors due to the deadlines for the funding.
- 3.2 The services advertised are required to deliver the projects funded through the Regeneration Funding and cannot be delivered internally.
- 3.3 The procurement processes are being carried out with the assistance of the Procurement Manager and are compliant with the Procurement Act 2023 and the Council's own Contract Procedure Rules 2024.

4. Alternative Options and Reasons for Rejection

- 4.1 To recommend approval and appointment of the preferred bidders through the existing Executive meetings scheduled. **Rejected.** The reporting deadlines for Executive meetings have a lead in time frame which would preclude timely appointments of contractors and would impact on project delivery.
- 4.2 To take no action. **Rejected.** No progress could be made to deliver the projects approved by the Council and funded through the Regeneration Funding.
- 4.3 To deliver the services internally. **Rejected.** There is no resource internally which can deliver these services.

RECOMMENDATION(S)

To approve the delegated powers to the Chief Executive Officer to approve all contract awards set out in the table in paragraph 2.1 once the preferred bidders have been identified with the Procurement Manager.

Approved by Councillor Tom Munro, Portfolio Holder for Growth

IMPLICATIONS:

<u>Finance and Risk</u>	Yes ☐	No ☒
Details: The contracts will be paid out of the £15 million awarded through the Regeneration Funding for the delivery of the Investment Plan		
On behalf of the Section 151 Officer		

<u>Legal (including Data Protection)</u> Yes ☒ No ☐	
Details: The contracts will be awarded utilising resource within the Legal department to ensure adequate terms and conditions are imposed and the necessary due diligence is carried out on the preferred bidders. On behalf of the Solicitor to the Council	
<u>Staffing</u> Yes ☐ No ☒	
Details: This report is seeking to procure additional resource with the contracts managed internally. On behalf of the Head of Paid Service	
<u>Equality and Diversity, and Consultation</u> Yes ☐ No ☒	
Details: The appointments have been advertised in the public domain with equal opportunities for bidders. There are considered to be no implications for Equality and Diversity.	
<u>Environment</u> Yes ☐ No ☒	
Details: There are considered to be no environmental implications arising from the award of these contracts.	

DECISION INFORMATION:

☒ Please indicate which threshold applies:	
Is the decision a Key Decision? A Key Decision is an Executive decision which has a significant impact on two or more wards in the District or which results in income or expenditure to the Council above the following thresholds: Revenue (a) Results in the Council making Revenue Savings of £75,000 or more or (b) Results in the Council incurring Revenue Expenditure of £75,000 or more. Capital (a) Results in the Council making Capital Income of £150,000 or more or (b) Results in the Council incurring Capital Expenditure of £150,000 or more. District Wards Significantly Affected: <i>(to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District)</i> Please state which wards are affected or tick All if all wards are affected: -	Yes ☒ No ☐ (a) ☐ (b) ☐ (a) ☒ (b) ☐ All ☐ Bolsover And Shirebrook

Is the decision subject to Call-In? <i>(Only Key Decisions are subject to Call-In)</i> If No, is the call-in period to be waived in respect of the decision(s) proposed within this report? <i>(decisions may only be classified as exempt from call-in with the agreement of the Monitoring Officer)</i> Consultation carried out: <i>(this is any consultation carried out prior to the report being presented for approval)</i> Leader ☐ Deputy Leader ☐ Executive ☐ SLT ☐ Relevant Service Manager ☒ Members ☒ Public ☐ Other ☐	Yes ☒ No ☐ Yes ☐ Yes ☒ No ☐
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Links to Council Ambition: Customers, Economy, Environment, Housing Ambition: Economy - Actively working with partners to support enterprise, innovation, jobs, and skills - Unlocking regeneration and development potential of long-term vacant land and buildings, and stalled sites and deliver income-generating capital projects. - Securing investment in improvement of our existing business estate and delivery of new commercial space
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DOCUMENT INFORMATION:

Appendix No	Title

Background Papers <i>(These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Executive, you must provide copies of the background papers).</i>
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DECEMBER 2024